



FORT LAUDERDALE/BROWARD EMA
BROWARD HIV HEALTH SERVICES PLANNING COUNCIL
A BOARD OF THE BROWARD COUNTY BOARD OF COMMISSIONERS
200 OAKWOOD LANE, SUITE 100, HOLLYWOOD, FL 33020
(954) 561-9681 • FAX (954) 561-9685

Community Empowerment Committee Meeting

Tuesday, April 7, 2025 – 3:00 PM to 5:00 PM

LOCATION: Broward Regional Health Planning Council

[Click Here to Join the Community Empowerment Committee Meeting](#)

Meeting ID:212 609 793 274 8

Passcode:VG2u6Tk9

This meeting is audio and video recorded.

Chair: Lorenzo Robertson • Vice Chair: Vacant

Purpose

HIVPC Bylaws: The Committee shall inform and solicit the participation of individuals with HIV/AIDS in the planning, priority setting, and resource allocation processes. This Committee serves as a bridge between the Council and people with HIV in Broward. It encourages the involvement of individuals living with and affected by HIV/AIDS in the Council process.

HRSA Requirements: RWHAP's planning councils/bodies are unique because they are legislatively required and involve significant community input in decision-making about how funds will be used. HRSA encourages RWHAP recipients to *leverage community outreach and education efforts to increase participation in planning processes.* (RWHAP Part A Planning Council Primer)

The quorum for this meeting is 6

AGENDA

ORDER OF BUSINESS

- I. Call to Order/Establishment of Quorum
- II. Welcome from the Chair
 - a. Meeting Ground Rules
 - b. Statement of Sunshine
 - c. Introductions & Abstentions
 - d. Moment of Silence
- III. **ACTION:** Approval of the Agenda for April 7, 2026
- IV. **ACTION:** Approval of Minutes from March 3, 2026 (**Handout A**)
- V. Public Comment
- VI. Standard Committee Items:
 - a. Review of the FY 2026-2027 Committee Workplan (**Handout B1, B2**)
- VII. Old Business:
 - a. None.
- VIII. Discussion Items
 - a. **Update:** Finalize plans for Man Up Festival with Ujima Men's Collective (**Handout C**),
Lorenzo Robertson
Workplan Objective 2.1: Ensure consistent distribution of council-approved promotional materials to the community via physical handouts and electronic media.
Workplan Objective 2.2: Collaborate with local organizations to partner with community stakeholders to engage in community events.

- IX. New Business:
 - a. **Presentation:** Review Ryan White Part A Service Categories – PSRA Process (**Handout D**), PCS Staff
Workplan Objective 1.3: Receive presentation on Part A and MAI Service Categories to assist with ranking of core and support service categories.
 - b. **Update:** Community Advocacy Training Scheduled for May - NMAC, PCS Staff
Workplan Objective 3.1: Support the capacity of PWH to be meaningfully involved in the planning, delivery, and improvement of RWHAP services.
 - c. **Update:** Earn Your Healthy Aging with HIV Certificate (**Handout E**)
Free accredited program sponsored by HealthHIV.
Workplan Objective 3.1: Support the capacity of PWH to be meaningfully involved in the planning, delivery, and improvement of RWHAP services.
 - d. **Update:** Promotion Materials (**Handout F**), PCS Staff

X. Recipient Report

XI. Public Comment

XII. Data Request

XIII. Next Meeting Date:

- **Tuesday, May 5, 2026 @ 3:00 PM**
- **Location: Broward Regional Health Planning Council & Microsoft Teams.**

IX. Agenda Items for Next Meeting:

- Rank RW Part A Core and Support Service Categories
- Community Advocacy Training - NMAC

X. Announcements

XI. Adjournment

For a detailed discussion on any of the above items, please refer to the minutes available at: [HIV Planning Council Website](#)

For a detailed discussion on any of the above items, please refer to the minutes available at: [HIV Planning Council Website](#)

Please complete your [meeting evaluation](#).

Three Guiding Principles of the Broward County HIV Health Services Planning Council

• Linkage to Care • Retention in Care • Viral Load Suppression •

Vision: To ensure the delivery of high-quality, comprehensive HIV/AIDS services to low-income and uninsured Broward County residents living with HIV by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care. **Mission:** We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high-quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: (1) Foster the substantive involvement of the HIV-affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care, (2) Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments, (3) Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment.

[Broward County Board of County Commissioners](#)

Mark D. Bogen (**Mayor**) • Robert McKinzie (**Vice-Mayor**) • Nan H. Rich • Michael Udine • Lamar P. Fisher • Steve Geller • Beam Furr • Alexandra P. Davis • Hazelle P. Rogers



April 2026

Broward HIV Health Services Planning Council Calendar



All events listed on this calendar are free and open to the public. Meeting dates and times are subject to change. Please contact support staff at hivpc@brhpc.org or (954) 561-9681 ext. 1244/1343. Visit [HIV Health Service Planning Council](#) for updates.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			Oral Health Network Meeting (CQM) 3:00 PM - 4:15 PM	System of Care Meeting (SOC) / Quality Management (QMC) Joint Meeting 9:30AM - 11:30AM		
5		Community Empowerment Committee (CEC) 3:00PM - 5:00PM Behavioral Health Network Meeting (CQM) 2:00 PM - 3:15 PM		PSRA Committee Meeting 9:30AM - 11:00AM Executive Committee Meeting 11:00AM - 12:00PM HIV Planning Council Meeting 12:30PM to 1:30PM		
12			Quality Network Meeting (CQM) 9:00 AM - 12:00 PM	PSRA Committee Meeting 9:30AM - 11:30AM Executive Committee Meeting 12:45PM - 2:45PM		
19	Membership/Council Development Committee Meeting (MCDC) 9:30AM - 11:30AM	Integrated Planning Work Group 1:00PM - 3:00PM		HIV Planning Council Meeting 9:30AM to 11:30AM		
26						

Broward Regional Health Planning Council (BRHPC):
 200 Oakwood Lane, Suite #100, Hollywood, FL 33020
 Links are active and lead to meetings or Awareness Day Information. **Information is subject to change.**

Meetings in **RED** are canceled. Meetings in **BLUE** are for the HIV Planning Council Committees. Meetings in **GREEN** are for the Provider Network. Holidays and meetings outside of the HIV Planning Council are in **BLACK**.

April 2026

Broward HIV Health Services Planning Council Calendar



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<p>TODOS ESTAN BIENVENIDOS!</p>	<p>ALL ARE WELCOME!</p>	<p>BON VINI!</p>
<p>A menos que se anote de forma diferente en el calendario, todas las reuniones se realizarán en: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020</p> <p>Para confirmar información acerca de la reunión de Consejo de Planeación HIV, o confirmar la reserva de servicios especiales tales como: Traducción Inglés a Español o a Criollo (Haitiano), servicios para discapacitados en visión o audición, por favor llame con 48 horas de antelación para que puedan hacerse los arreglos necesarios.</p>	<p>Unless otherwise noted on the calendar, all meetings are held at: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020</p> <p>To confirm HIV Planning Council meeting information, or reserve special needs services such as Translation from English to Spanish or Creole, or are hearing or visually impaired, please call 48 hours in advance so that arrangements can be made for you.</p>	<p>Sòf si yo ta ekri yon lòt bagay nan almanak-la, tout rankont-yo ap fèt: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020</p> <p>Pou konfime enfòmasyon ou resewva sou rankont Konsèy Planifikasyon HIV-a, oswa pou rezève sèvis pou bezwen Espesyal tankou: Tradiksyon angle an panyòl oswa kreyòl; oswa, si ou gen pwoblèm wè oswa tandè, rele 48 tè alavans pou yo ka fè aranjman pou ou.</p>
<p>HIVPC Committee Descriptions</p>		
<p>HIV Health Services Planning Council (HIVPC): Continuously monitors, evaluates, and improves the quality of HIV care for Ryan White Part A and MAI-funded patients.</p>		
<p>Executive Committee (EXEC): Oversees the HIV Integrated Prevention and Care Plan, work of HIVPC committees, recommendations, and grievance resolution. Sets HIVPC agendas, manages conflicts of interest, and review attendance.</p>		
<p>Priority Setting and Resource Allocation Committee (PSRA): Recommends priorities and allocates Ryan White Part A funds based on data review. Develops, monitors, and refines eligibility, service definitions, and strategies to meet community needs.</p>		
<p>Quality Management Committee (QMC): Ensures high-quality HIV care by developing outcomes and indicators. Oversees standards of care, evaluates programs, assesses client satisfaction, and training.</p>		
<p>Membership/Council Development Committee (MCDC): Recruits and screens applicants to ensure the Council meets demographic requirements. Provides recommendations, orientation, training for new members.</p>		
<p>Community Empowerment Committee (CEC): Engages in community outreach to Ryan White Part A consumers to inform them about opportunities to participate in the HIV Planning Council and provide input.</p>		
<p>System of Care Committee (SOC): Evaluates the system of care and the impact of policies on people living with HIV in Broward County. Plans and coordinates care across diverse groups to improve access and reduce disparities.</p>		



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(954) 561-9681 • FAX (954) 561-9685

Community Empowerment Committee

Tuesday, March 3, 2026 – 3:00PM

Location: Broward Regional Health Planning Council and Virtual Meeting via Microsoft Teams

DRAFT MINUTES

CEC Members Present: R. Bhrangger, W. Marcoviche, R. Shore, H. Franks, L. Robertson, S. Tinsley (alternate)

Members Absent: N. Tyler, H. Bahi, E. Chery-Davis, K. Hayes

Ryan White Part A Recipient Staff Present: W. Cius

Ryan White Part B Recipient Staff Present: No representatives

Florida Department of Health: No representatives

Planning Council Support Staff Present: S. Isidore, M. Lacroix, G. Berkeley Martinez, D. Liao, M. Rosiere, D. Cestaro-Seifer

Guests Present: None

Call to Order, Welcome from the Chair & Public Record Requirements

The CEC Chair called the meeting to order at **3:14 PM**. The CEC Chair welcomed all meeting attendees who were present. Attendees were notified that the CEC meeting is based on Florida's "Government-in-the-Sunshine" Law and meets reporting requirements, including the recording of minutes. In addition, it was stated that the acknowledgment of HIV status is not required but is subject to public record if it is disclosed. Introductions were made by the CEC Chair, Committee members, Recipient Staff, PCS & CQM Staff, and guests by roll call, and a moment of silence was observed.

Public Comment

The Public Comment portion of the meeting is intended to give the public a chance to express opinions about items on the meeting agenda or to raise other matters about HIV/AIDS and services in Broward County. There were no public comments.

Meeting Approvals

The approval for the March 3, 2026 agenda of the Community Empowerment Committee meeting agenda was proposed by **W. Marcoviche** which was then seconded by **R. Bhrangger** and passed unanimously.

The approval for the minutes of the November 4, 2025 meeting was proposed by **W. Marcoviche**. The motion was seconded by **H. Franks** and approved with no further corrections.

Motion #1: W. Marcoviche on behalf of the CEC, moved to approve the Community Empowerment Committee March 3, 2025 agenda. The motion was seconded by R. Bhrangger and unanimously adopted.

Motion #2: W. Marcoviche on behalf of the CEC, made a motion to approve November 4, 2025, Community Empowerment Committee meeting minutes as presented. The motion was seconded by H. Franks and adopted unanimously.

Public comment.

None.

Standard Committee Items

a. Review of the Committee Workplan.

S. Isidore conducted an overview of the workplan and made note of the committee's future plans. R. Bhrangger noted that there are multiple activities planned for April 2026. S. Isidore answered that these activities are necessary for CEC's involvement in the PSRA process.

Old Business

a. None

Discussion Items

i. **Action Item:** Make plans for Florida AIDS Walk, March 21, 2026

S. Isidore shared updates about the committees participating in the event in collaboration with AIDS Healthcare Foundation. Members gave their availability to table at the event. S. Tinsley reminded the committee members that they are required to attend at least two outreach events per fiscal year.

New Business

i. **Update:** AIDS Drug Assistance Program (ADAP) Update for Consumers

W. Cius shared a letter from the Centers for Medicare & Medicaid Services regarding updates concerning consumers who will lose access to ADAP. He also shared a letter from the Broward County Intergovernmental Office regarding the issue. He informed the members that the Recipient Office has been working diligently to create guidelines to assist consumers, case managers, and providers in navigating this crisis.

Additionally, he invited members to attend their weekly meetings (every Friday afternoon at 2:00 PM) addressing the ADAP situation. PCS staff confirmed that they would share the link with the members.

ii. **Update:** Peer Certification Course by the University of South Florida

D. Cestaro-Seifer shared information regarding the Peer Certification Course, which she had a hand in developing. She explained the purpose, origin, and design of the course.

R. Bhrangger asked how long the program lasts. D. Cestaro-Seifer answered that the course is self-paced and students may take as much time as they need to.

S. Tinsley asked if past students are grandfathered into the continuing education program. D. Cestaro-Seifer answered that the course is still in development.

Recipient's Report

None.

Public Comment

The Public Comment portion of the meeting is intended to give the public a chance to express opinions about items on the meeting agenda or to raise other matters pertaining to HIV/AIDS and services in Broward County. There were no public comments.

Data Request

None.

Agenda Items for Next Meeting

- a. Next Meeting Date: April 7, 2026, at 3:00 p.m. LOCATION: Broward Regional Health Planning Council
- b. Agenda Items for Next Meeting
 - Make plans for Man Up Festival, May 2, 2026
 - Review Ryan White Part A service categories in preparation for the PSRA Process
 - Community Engagement Training

Announcements

- None.

Adjournment

There being no further business, the meeting was adjourned at **3:44 PM**.

CEC Attendance for CY 2025

Coun	Meeting Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Attendance Letters
	Meeting Date	C	C	3										
1	Bhrangger, R.	C	C	X										
2	Franks, H.	C	C	X										
3	Hayes, Kendra	C	C	A										
4	Marcoviche, W.	C	C	X										
5	Robertson, L., Chair	C	C	X										
6	Shore, R.	C	C	X										
7	Chery-Davis, E.,	C	C	A										
8	Tyler, N.	C	C	A										
9	Bahi, H.	C	C	A										
	Tinsley, S., HIVPC Chair (alt)			X										
	Quorum = 6	C	C	6										

Legend:	
X - present	N - newly appointed
A - absent	Z - resigned
E - excused	C - canceled
NQA - no quorum absent	W - warning letter
NQX - no quorum present	Z - resigned
CX - canceled due to quorum	R - removal letter

*Community Empowerment Committee Meeting Minutes – March 3, 2026
Minutes prepared by PCS Staff*



Community Empowerment Committee (CEC) Workplan FY2026-2027

Meeting Time & Frequency: The first Tuesday of the month from 3:00 pm to 5:00 pm

Committee Purpose: The Committee shall inform and solicit the participation of individuals with HIV/AIDS in the planning, priority setting, and resource allocation processes. This Committee serves as a bridge between the Council and people with HIV in Broward. It encourages the involvement of individuals living with and affected by HIV/AIDS in the Council process and promotes integrated planning initiatives.

T = On Target B = Behind Target C = Completed

Activity	Description	Action Steps/Deliverable	Responsible Party	Projected Month	Progress	Notes
Objective 1: Increase CEC member knowledge of the Committee's role in the HIVPC and amplify the consumer voice.						
1.1	Host consumer/community forums/listening sessions.	<ol style="list-style-type: none"> Utilize feedback to inform CEC's ranking of Ryan White services and refer results to the PSRA committee. Utilize feedback to inform recruitment strategies and refer results to the Membership Committee (MCDC). 	CEC/PCS Staff	TBD by CEC scheduled events.	T	
1.2	Enhance CEC members' understanding of community engagement by supporting their development as committee participants.	<ol style="list-style-type: none"> PCS staff will provide or coordinate a presentation on community engagement. PCS staff will provide access to HRSA Ryan White Part A webinars that cover key topics related to the HIV Planning Council, community outreach, and active involvement, as it relates to needs assessments and integrated planning. 	PCS staff	April 2026	T	
1.3	Receive presentation on Part A and MAI Service Categories to assist with ranking of core and support service categories.	<ol style="list-style-type: none"> Receive a presentation on Part A service categories. Receive a presentation on service utilization for the prior fiscal year. 	PCS Staff/RW Recipient/ CQM Staff	April 2026	T	Scheduled for April 7, 2026
1.4	Rank RW Part A Core and Support Service Categories	<ol style="list-style-type: none"> Rank/prioritize RW Part A Core and Support Service Categories as part of the PSRA process. 	CEC/PCS Staff	April 2026 – May 2026	T	Scheduled for May 5, 2026



Objective 2: Promote education and increase awareness to strengthen support for People Living with HIV (PWH).

2.1	Ensure consistent distribution of council-approved promotional materials to the community via physical handouts and electronic media.	<ol style="list-style-type: none"> CEC will share promotional materials during community outreach events to raise awareness and engagement. PCS staff will disseminate HIV Planning Council updates and HIV-related resources through the community listserv and social media platforms. 	CEC/PCS Staff	Florida AIDS Walk – March 2026 Man Up Festival – May 2026 Aging Gracefully – September 2026 World AIDS Day – December 2026	T	Florida AIDS Walk – March 21, 2026 Man Up Festival – scheduled for May 2, 2026
2.2	Collaborate with local organizations to partner with community stakeholders to engage in community events.	<ol style="list-style-type: none"> Collaborate with community stakeholders—including individuals living with or affected by HIV, community-based organizations, faith-based groups, healthcare providers, public health agencies, and local residents—to organize events aligned with HIV awareness days and other community initiatives. 	CEC/PCS Staff	Florida AIDS Walk – March 2026 Man Up Festival – May 2026 Aging Gracefully – September 2026 World AIDS Day – December 2026	T	Florida AIDS Walk – March 21, 2026 Man Up Festival – scheduled for May 2, 2026
2.3	Evaluate the impact of community activities to refine strategies and improve outreach effectiveness.	<ol style="list-style-type: none"> Collect feedback from participants and track engagement metrics. Provide relevant recommendations to HIVPC Committees such as PSRA, QMC, or SOC. 	CEC/PCS Staff	TBD by CEC scheduled events.	T	



Objective 3: Promote leadership development and public engagement opportunities for People Living with HIV (PWH).

3.1	Support the capacity of PWH to be meaningfully involved in the planning, delivery, and improvement of RWHAP services.	<ol style="list-style-type: none">1. Highlight the HIV Planning Council (HIVPC) during outreach efforts to raise awareness and encourage community involvement.2. Share information about HIV advocacy, leadership, and service programs offered by local and national organizations.3. Promote Peer engagements initiatives, such as the University of South Florida's "Peer Specialist – HIV Online Certification Program," to support leadership development and community empowerment among PWH.	CEC	Ongoing.	T	Peer Certification Course by the University of South Florida – March 3, 2026 Community Engagement Training from NMAC – scheduled for May 5, 2026
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Handout B2

**HIV Health Services Planning Council
Community Empowerment Committee: Outreach/Community Conversations
March 2026 – February 2027**

Topic	Status	Work Plan Activity	Start Planning/ Coordination	Date/Month of Event	Partnering Organization
Florida AIDS Walk	Completed	2.2 Distribute promotional literature - physically and electronically - to the community on an ongoing basis. 2.4 Partner with HIV stakeholders to engage in community events on an ongoing basis.	March	Saturday, March 21 st from 11:00AM to 2:00PM; Fort Lauderdale Beach Park	AHF
Ryan White Consumers Listening Tour: Session 1	Planning	1.1 - Receive consumer/community feedback at minimum, twice a year. 2.2 - Distribute promotional literature - physically and electronically - to the community on an ongoing basis.	TBD	TBD	TBD
Man Up Festival	Planning	2.2 - Distribute promotional literature - physically and electronically - to the community on an ongoing basis. 2.4 Partner with HIV stakeholders to engage in community events on an ongoing basis.	April	Saturday, May 2 from 12:00PM to 5:00PM; Reverend Samuel Delevoe Memorial Park	Ujima's Men's Collective
Ryan White Consumers Listening Tour: Session 2	Planning	1.1 - Receive consumer/community feedback at minimum, twice a year. 2.2 - Distribute promotional literature - physically and electronically - to the community on an ongoing basis.	TBD	TBD	TBD

Aging Gracefully	Planning	<p>2.2 - Distribute promotional literature - physically and electronically - to the community on an ongoing basis.</p> <p>3.1 Develop and implement education and awareness strategies to increase HIV literacy</p>	June	September	TBD
World AIDS Events	Planning	<p>2.2 - Distribute promotional literature - physically and electronically - to the community on an ongoing basis.</p>	October/November	TBD	TBD



Handout C

Man Up Festival in the Park

Entertainment - Health Screenings - Competitions

12:00 pm - 5:00 pm

May 2, 2026

***Reverend Samuel Delevoe Memorial Park
2520 NW 6th Street
Fort Lauderdale, FL 33311***

We will host competitions in the three-legged race, sack race, egg-n-spoon race, water balloon toss, 3-on-3 basketball, and others. We will also offer health screenings, workshops, food trucks, entertainment, and prizes.

We will offer health screenings, workshops, entertainment, and cash prizes.

Contact us at 954-533-9139 or conference@ujimamen.net

BROWARD COUNTY RYAN WHITE PART A CORE & SUPPORT SERVICES CATEGORY OVERVIEW

Broward County HIV Health Services Planning Council
Broward County Health Care Services Ryan White Part A Program
Presented by Planning Council Support Staff: April 2026

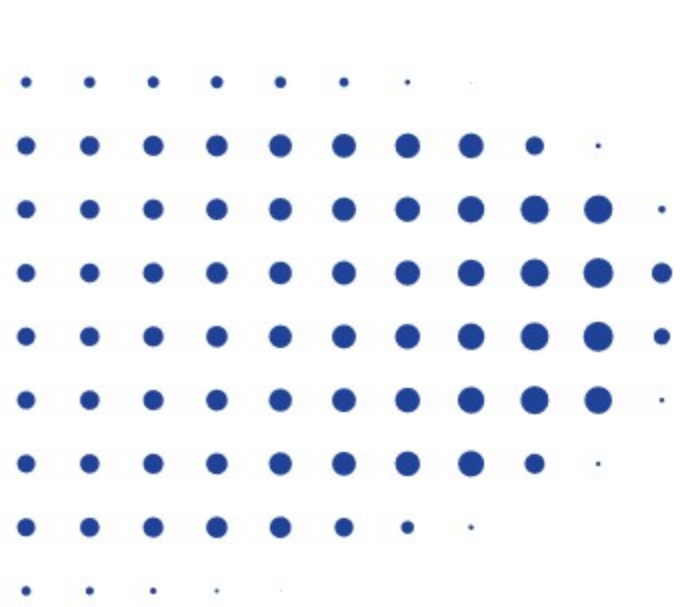


HRSA'S LEGISLATIVE AUTHORITY THAT STATES FROM THE PART A MANUAL:

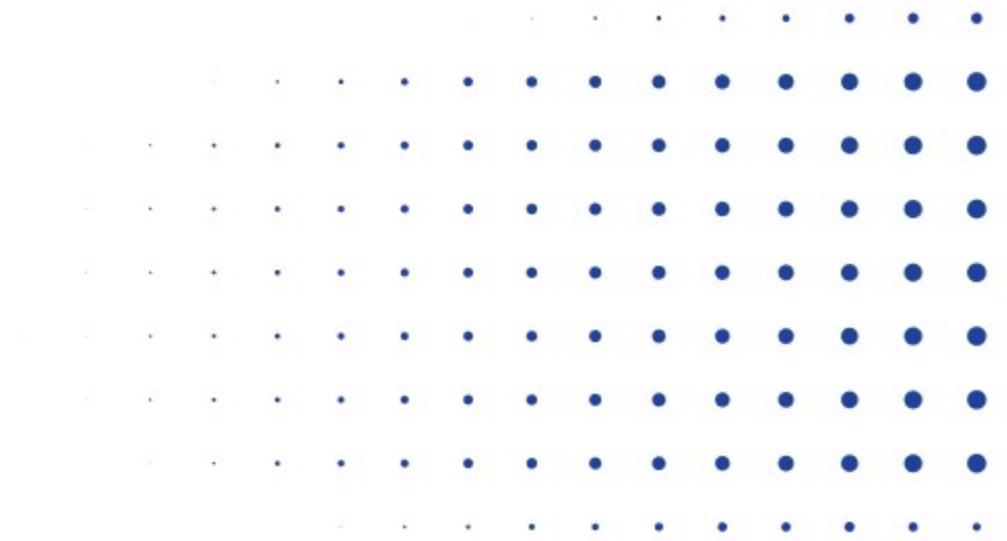
Only HIV core medical services and support services included in the RWHAP legislation can be prioritized, and all RWHAP core medical and support services **must be prioritized annually.**

The CEC provides community input to support the service prioritization and ranking process.





CORE MEDICAL SERVICES



CORE MEDICAL SERVICES AT A GLANCE

1. Outpatient/Ambulatory Health Services
2. AIDS Pharmaceutical Assistance (Local)
3. Health Insurance Premium & Cost-Sharing Assistance (HICP)
4. Medical Case Management
5. Mental Health Services
6. Oral Health Care (Dental)

7. Substance Abuse Services – Outpatient
8. AIDS Drugs Assistance Program Treatments (ADAP)
9. Medical Nutrition Therapy
10. Early Intervention Services
11. Home and Community-Based Health Services
12. Home Health Care
13. Hospice Services

*Note: **Bolded Services** are currently funded by RWPA*



OUTPATIENT/AMBULATORY HEALTH SERVICES

- Outpatient/Ambulatory Health Services provide diagnostic and therapeutic-related activities directly to a client by a licensed healthcare provider in an outpatient medical setting.
- Outpatient medical settings may include:
clinics, medical offices, mobile vans, using telehealth technology, and urgent care facilities for HIV-related visits.

AIDS PHARMACEUTICAL ASSISTANCE (LOCAL)

- AIDS Pharmaceutical Assistance may be provided through one of two programs, based on HRSA RWHAP Part funding.
 - A Local Pharmaceutical Assistance Program (LPAP) is operated by a HRSA RWHAP Part A or B (non-ADAP) recipient or subrecipient as a supplemental means of providing ongoing medication assistance when an HRSA RWHAP ADAP has a restricted formulary, waiting list and/or restricted financial eligibility criteria.
 - A Community Pharmaceutical Assistance Program (CPAP) is provided by a HRSA RWHAP Part C or D recipient for the provision of ongoing medication assistance to eligible clients in the absence of any other resources.

HEALTH INSURANCE PREMIUM & COST-SHARING ASSISTANCE (HICP)

HICP Provides financial assistance for eligible clients living with HIV to maintain continuity of health insurance or to receive medical and pharmacy benefits under a health care coverage program. The service provision consists of the following:

- Paying health insurance premiums to provide comprehensive HIV Outpatient/Ambulatory Health Services, and pharmacy benefits that provide a full range of HIV medications for eligible clients; and/or
- Paying cost sharing on behalf of the client
- HIV-related medication copayments and deductibles, as well as HIV-related doctor visits, lab visits, and outpatient procedure visits (Broward County)

MEDICAL CASE MANAGEMENT

- Medical Case Management is the provision of a range of client-centered activities focused on improving health outcomes in support of the HIV care continuum.
- Activities provided under this service category may be provided by an interdisciplinary team that may include other specialty care providers. Medical Case Management may include all types of case management encounters (e.g., face-to-face, phone contact, and any other forms of communication).

MENTAL HEALTH SERVICE

- Mental Health Services are the provision of outpatient psychological and psychiatric screening, assessment, diagnosis, treatment, and counseling services offered to clients living with HIV.
- Services are based on a treatment plan, conducted in an outpatient group or individual session, and provided by a mental health professional licensed or authorized within the state to render such services. Such professionals typically may include psychiatrists, psychologists, and licensed clinical social workers.

ORAL HEALTH CARE

- Oral Health Care activities may include outpatient diagnosis, prevention, and therapy provided by dental health care professionals, including general dental practitioners, dental specialists, dental hygienists, and licensed dental assistants.

SUBSTANCE ABUSE SERVICES - OUTPATIENT

Substance Abuse Outpatient Care is the provision of outpatient services for the treatment of drug or alcohol use disorders. Activities under Substance Abuse Outpatient Care service category may include

- Screening Assessment
- Diagnosis, and/or
- Treatment of substance use disorder, including:
 - Pretreatment/recovery readiness programs
 - Harm reduction
 - Behavioral health counseling associated with substance use disorder
 - Outpatient drug-free treatment and counseling
 - Medication assisted therapy
 - Neuro-psychiatric pharmaceuticals
 - Relapse prevention

AIDS DRUGS ASSISTANCE PROGRAM TREATMENTS (ADAP)

- The AIDS Drug Assistance Program (ADAP) is a **state-administered program authorized under RWHAP Part B** to provide U.S. Food and Drug Administration (FDA)-approved medications to low-income clients living with HIV who have no coverage or limited health care coverage.
- HRSA RWHAP ADAP formularies must include at least one FDA-approved medicine in each drug class of core antiretroviral medicines from the U.S. Department of Health and Human Services' Clinical Guidelines for the Treatment of HIV HRSA RWHAP.
- ADAPs can also provide access to medications by using program funds to purchase health care coverage and through medication cost-sharing for eligible clients.

MEDICAL NUTRITION THERAPY

Medical Nutrition Therapy may include:

- Nutrition assessment and screening
- Dietary/nutritional evaluation
- Food and/or nutritional supplements per medical provider's recommendation
- Nutrition education and/or counseling

These activities can be provided in individual and/or group settings and outside of HIV Outpatient/Ambulatory Health Services.

EARLY INTERVENTION SERVICES (EIS)

- EIS may include a combination of services designed to identify individuals with HIV and help them access services
 - Targeted HIV testing to help the unaware learn of their HIV status and receive referral to HIV care and treatment services if found to be living with HIV
 - Referral services to improve HIV care and treatment services at key points of entry
 - Access and linkage to HIV care and treatment services such as HIV Outpatient/Ambulatory Health Services, Medical Case Management, and Substance Abuse Care
 - Outreach Services and Health Education/Risk Reduction related to HIV diagnosis

HOME AND COMMUNITY-BASED HEALTH SERVICES

Home and Community-Based Health Services are provided to an eligible client in an integrated setting appropriate to that client's needs, based on a written plan of care established by a medical care team under the direction of a licensed clinical provider. Services may include:

- Appropriate mental health, developmental, and rehabilitation services
- Day treatment or other partial hospitalization services
- Durable medical equipment
- Home health aide services and personal care services in the home

HOME HEALTH CARE

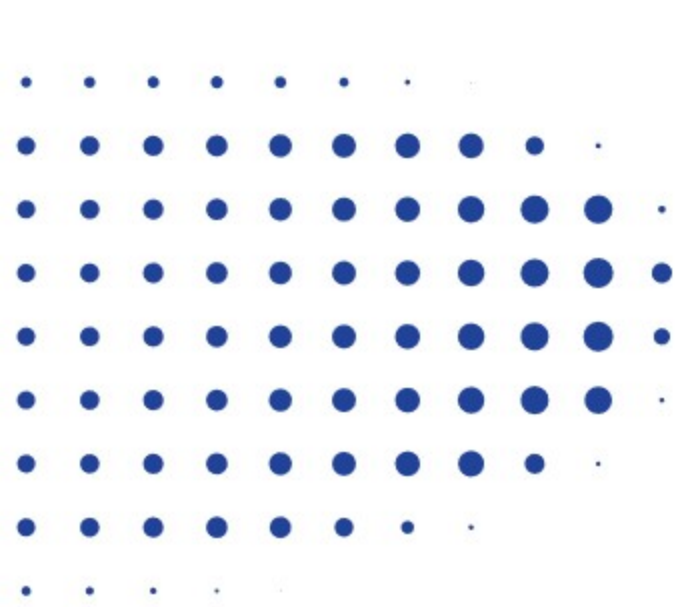
Home Health Care is the provision of services in the home that are appropriate to an eligible client's needs and are performed by licensed professionals. Activities provided under Home Health Care must relate to the client's HIV disease and may include:

- Administration of prescribed therapeutics (e.g. intravenous and aerosolized treatment, and parenteral feeding)
- Preventive and specialty care
- Wound care
- Routine diagnostics testing administered in the home
- Other medical therapies

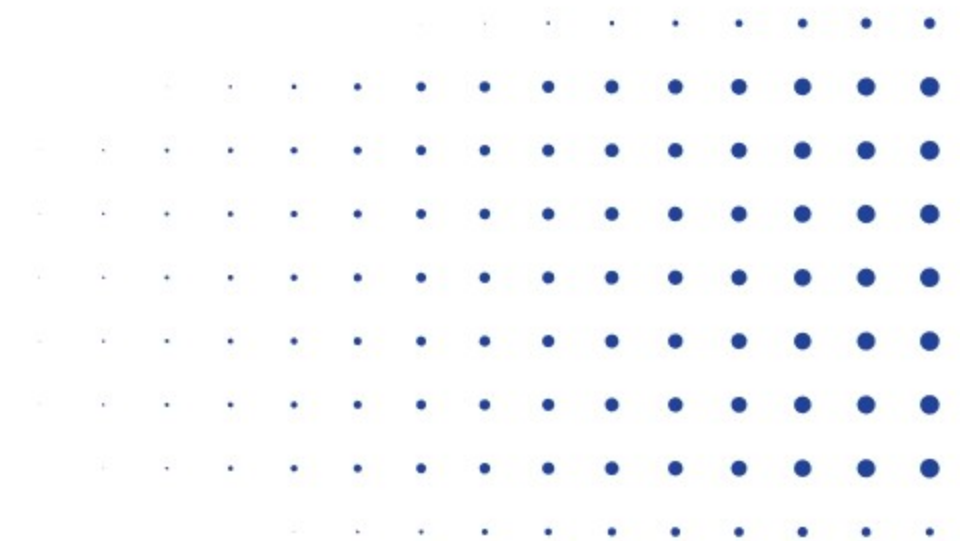
HOSPICE SERVICES

Hospice Services are end-of-life care services provided to clients in the terminal stage of an HIV-related illness. Allowable services are:

- Mental health counseling
- Nursing care
- Palliative therapeutics
- Physician services
- Room and board



SUPPORT SERVICES



SUPPORT SERVICES AT A GLANCE

1. Food Bank/Home-Delivered Meals
2. Emergency Financial Assistance
3. Legal Services
4. Non-Medical Case Management
5. Housing Services
6. Medical Transportation Services
7. Substance Abuse Services - Residential
8. Psychosocial Support Services
9. Outreach Services
10. Health Education/Risk Reduction
10. Health Education/Risk Reduction
11. Referral for Health Care/Supportive Services
12. Linguistics Services (Integration and Translation)
13. Other Professional Services
14. Child Care Services
15. Rehabilitation Services
16. Permanency Planning
17. Respite Care

*Note: **Bolded Services** are currently funded by RWPA*



FOOD BANK/HOME DELIVERED MEALS

Food Bank/Home Delivered Meals refers to the provision of actual food items, hot meals, or a voucher program to purchase food. This also may include the provision of essential non-food items that are limited to the following:

- Personal hygiene products
- Household cleaning supplies
- Water filtration/purification systems in communities where issues of water safety exist

EMERGENCY FINANCIAL ASSISTANCE

Emergency Financial Assistance provides limited one-time or short-term payments to assist an HRSA RWHAP client with an urgent need for essential items or services necessary to improve health outcomes, including:

- utilities
- housing
- food (including groceries and food vouchers)
- transportation
- medication not covered by an AIDS Drug Assistance Program or AIDS Pharmaceutical Assistance, or
- another HRSA RWHAP-allowable cost needed to improve health outcomes.

Emergency Financial Assistance must occur as a direct payment to an agency or through a voucher program.

NON-MEDICAL CASE MANAGEMENT (NMCM)

- Non-Medical Case Management Services (NMCM) is the provision of a range of client-centered activities focused on improving access to and retention in needed core medical and support services.
- NMCM provides coordination, guidance, and assistance in accessing medical, social, community, legal, financial, employment, vocational, and/or other needed services.
- NMCM Services may include assisting eligible clients to obtain access to other public and private programs for which they may be eligible.

HOUSING

- Housing provides transitional, short-term, or emergency housing assistance to enable a client or family to gain or maintain outpatient/ambulatory health services and treatment, including temporary assistance necessary to prevent homelessness and to gain or maintain access to medical care.
- Activities within the Housing category must also may include the development of an individualized housing plan, updated annually, to guide the client's linkage to permanent housing.



MEDICAL TRANSPORTATION

- Medical Transportation is the provision of nonemergency transportation that enables an eligible client to access or be retained in core medical and support services.

SUBSTANCE ABUSE SERVICES - RESIDENTIAL

- Substance Abuse Services (residential) activities are those provided for the treatment of drug or alcohol use disorders in a residential setting to may include screening, assessment, diagnosis, and treatment of substance use disorder.
- Activities provided under the Substance Abuse Services (residential) service category may include:
 - Pretreatment/recovery readiness programs
 - Harm reduction
 - Behavioral health counseling associated with substance use disorder
 - Medication assisted therapy
 - Neuro-psychiatric pharmaceuticals
 - Relapse prevention
 - Detoxification, if offered in a separate licensed residential setting (including a separately-licensed detoxification facility within the walls of an inpatient medical or psychiatric hospital)

PSYCHOSOCIAL SUPPORT SERVICES

Psychosocial Support Services provide group or individual support and counseling services to assist HRSA RWHAP-eligible PLWH to address behavioral and physical health concerns. Activities provided under the Psychosocial Support Services may include:

- Bereavement counseling
- Caregiver/respite support (HRSA RWHAP Part D)
- Child abuse and neglect counseling
- HIV support groups
- Nutrition counseling provided by a non-registered dietitian (*see Medical Nutrition Therapy Services*)
- Pastoral care/counseling services

OUTREACH SERVICES

The Outreach Services category has as its principal purpose identifying PLWH who either do not know their HIV status, or who know their status but are not currently in care.

As such, Outreach Services provide the following activities:

- Identification of people who do not know their HIV status and/or
- Linkage or re-engagement of PLWH who know their status into HRSA RWHAP services, including provision of information about health care coverage options.

HEALTH EDUCATION/RISK REDUCTION

Health Education/Risk Reduction is the provision of education to clients living with HIV about HIV transmission and how to reduce the risk of HIV transmission. It may include sharing information about medical and psychosocial support services and counseling with clients to improve their health status.

Topics covered may include:

- Education on risk reduction strategies to reduce transmission such as pre- exposure prophylaxis (PrEP) for clients' partners and treatment as prevention
- Education on health care coverage options (e.g., qualified health plans through the Marketplace, Medicaid coverage, Medicare coverage)
- Health literacy
- Treatment adherence education

REFERRAL FOR HEALTH CARE/SUPPORTIVE SERVICES

- Referral for Health Care and Support Services directs a client to needed core medical or support services in person or through telephone, written, or other type of communication.
- Activities provided under this service category may include referrals to assist HRSA RWHAP-eligible clients to obtain access to other public and private programs for which they may be eligible (e.g., Medicaid, Medicare Part D, State Pharmacy Assistance Programs, Pharmaceutical Manufacturer's Patient Assistance Programs, and other state or local health care and supportive services, or health insurance Marketplace plans).

LINGUISTIC SERVICES

- Linguistic Services may include interpretation and translation activities, both oral and written, to eligible clients.
- These activities must be provided by qualified linguistic services providers as a component of HIV service delivery between the healthcare provider and the client.
- These services are to be provided when such services are necessary to facilitate communication between the provider and client and/or support delivery of HRSA RWHAP-eligible services.

OTHER PROFESSIONAL SERVICES

- Other Professional Services allow for the provision of professional and consultant services rendered by members of particular professions licensed and/or qualified to offer such services by local governing authorities.
- Other Services may include:
 - Legal Services
 - Permanency Planning
 - Income Tax Preparation
 - Services to assist clients in filing Federal tax returns that are required by the Affordable Care Act for all individuals receiving premium tax credits.

LEGAL SERVICES

Legal services provided to and/or on behalf of the HRSA RWHAP-eligible PLWH and involving legal matters related to or arising from their HIV disease, including:

- Assistance with public benefits such as Social Security Disability Insurance (SSDI)
- Interventions necessary to ensure access to eligible benefits, including discrimination or breach of confidentiality litigation as it relates to services eligible for funding under the HRSA RWHAP
- Preparation of:
 - Healthcare power of attorney
 - Durable powers of attorney
 - Living wills

PERMANENCY PLANNING

Permanency planning to help clients/families make decisions about the placement and care of minor children after their parents/caregivers are deceased or are no longer able to care for them, including:

- Social service counseling or legal counsel regarding the drafting of wills or delegating powers of attorney
- Preparation for custody options for legal dependents including standby guardianship, joint custody, or adoption

CHILD CARE SERVICES

- The HRSA RWHAP supports intermittent Child Care Services for the children living in the household of PLWH who are HRSA RWHAP-eligible clients for the purpose of enabling those clients to attend medical visits, related appointments, and/or HRSA RWHAP-related meetings, groups, or training sessions.



REHABILITATION SERVICES

- Rehabilitation Services provide HIV-related therapies intended to improve or maintain a client's quality of life and optimal capacity for self-care on an outpatient basis, and in accordance with an individualized plan of HIV care.



RESPITE CARE

Respite Care is the provision of periodic respite care in community or home-based settings that may include non-medical assistance designed to provide care for an HRSA RWHAP-eligible client to relieve the primary caregiver responsible for their day-to-day care.

REFERENCE

HIV/AIDS Bureau Policy Clarification Notice 16-02. (2018). In *Ryan White HIV/AIDS Program Services: Eligible Individuals & Allowable Uses of Funds*. [PCN 16-02 RWHAP Services Eligible Individuals and Allowables Uses of Funds](#)



QUESTIONS?

Discussion





HealthHIV Healthy Aging with HIV Series Certificate Program

A framework for understanding the health, social, and emotional realities of people aging with HIV





Join the Planning Council! 

Be a **DRIVING FORCE** for over **21,000** people living with HIV in Broward County.

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MEMBERS IN ACTION

**Broward County Ryan White Part A
HIV Health Services Planning Council**



Broward HIV Planning Council



www.browardhivpc.org



Broward HIVPC



HIV HEALTH SERVICES PLANNING COUNCIL MEETING GROUND RULES

1. The Council, its members, and the public recognize and respect the committee process adopted by this Council. The Council, its members, and the public recognize that full discussion and analysis of issues occurs at the committee level rather than at Council meetings.
2. Before a member can make a motion or speak in debate, the member must be recognized by the Chair as having the exclusive right to be heard at that time.
3. All speakers are expected to address the Council in a respectful manner to respect time limits, to speak briefly and to the point, and to stay on agenda. All other persons in attendance should not interrupt the speaker who is recognized by the Chair as having the floor.
4. If the member who made the motion claims the floor and has not already spoken on the question, that member is entitled to be recognized in preference to other members.
5. No person is entitled to the floor a second time in debate on the same item as long as any other person who desires the floor has not spoken on the item.
6. Speakers should restrict comments and debate to the pending question or motion. Speakers must address their remarks to the Chair and maintain a courteous tone. The Chair may impose time limits on debate or discussion to ensure efficient conduct of Council business.
7. Members should not name service providers and/or persons during any discussion unless the service provider or person is identified in the subject of the motion or agenda item. Specific concerns regarding service providers should be directed towards the Grantee, outside of the meeting.
8. Members of the public may only address the Council upon recognition by the Chair. They are subject to the same rules of conduct expected of Council members.
9. No alcohol or drug use (unless prescribed by a licensed physician), is permitted at Council meetings, grantee or support staff offices.
10. No abusive language, threats of violence, or possession of weapons are permitted in Council meetings, grantee or staff offices.
11. Repeated violation of these meeting rules may result in no further recognition of the offending member or attendee by the Chair at that meeting. Any serious breach of conduct which disrupts the Council's meeting may subject the offender to removal from the meeting, administrative or legal process.



CONSEJO DE PLANEACIÓN DE SERVICIOS DE SALUD VIH

REGLAS BÁSICAS DE LA REUNIÓN

1. Los miembros deberán aceptar y respetar el proceso de comité adoptado por este Consejo. Las discusiones y el análisis en pleno de los temas tendrán lugar a nivel de comité y no en las reuniones plenarias del Consejo.
2. Antes de que un miembro pueda iniciar una moción o de que una persona pueda hablar en un debate, el Presidente de la reunión deberá reconocer que él o ella tienen el derecho exclusivo de hablar en ese momento dado.
3. Se espera que todos los ponentes se dirijan al Consejo de una manera respetuosa, que no se interrumpa al ponente con derecho al habla en el momento, que cuando se hable se haga de forma clara y concisa, y que se mantenga la agenda.
4. Si el miembro que inicia una moción no ha hablado todavía y reclama su derecho a hablar sobre un asunto, él/ella tendrán el derecho a que con preferencia se les reconozca.
5. Nadie tendrá derecho a reclamar el habla por una segunda vez, en un debate sobre el mismo tema, cuando otra persona que no ha hablado todavía, desea hacerlo.
6. Los debates deben ceñirse a los asuntos o mociones que estén pendientes. Al hablar, los ponentes deben referirse al Presidente, y mantener un tono cortés.
7. Los miembros del público solo podrán dirigirse al Consejo cuando hayan sido reconocidos por el Presidente de la reunión. Estarán sujetos a las mismas reglas de conducta que se esperan de los miembros del Consejo. Se establecerán límites de tiempo según sea necesario para garantizar que los asuntos del Consejo cursen de manera eficiente.
8. Miembros del público sólo podrán dirigir el Consejo a partir del reconocimiento por el Presidente. Están sujetos a las mismas reglas de conducta que se espera de los miembros del Consejo.
9. No estará permitido el uso de bebidas alcohólicas o de drogas en las reuniones del Consejo y tampoco en las oficinas del personal de soporte y donatarios.
10. No está permitido el uso de lenguaje abusivo, amenazas de violencia y posesión de armas en las reuniones del Consejo ni en las oficinas del personal de soporte y donatarios.
11. La repetida violación de estas reglas básicas dará como resultado que el Presidente de la reunión deje de reconocer al derecho a participación del ofensor o miembro de la audiencia. Cualquier violación de conducta grave, que perturbe la reunión de Consejo, terminará en la remoción del ofensor, de la reunión.



KONSÈY PLANIFIKASYON SÈVIS SANTE POU HIV RÈGLEMAN RANKONT-YO

1. Manm-yo dwe rekonèt epi respekte pwosesis komite-a ke Konsèy-la adopte. Diskisyon ak analiz total pwoblèm-yo fèt nan nivo komite-a; li pa fèt pandan rankont tout Konsèy-la.
2. Anvan yon manm ka fè yon pwopozisyon oswa nenpòt ki moun gen dwa pale pandan yon deba, fòk Prezidan Komite-a bali dwa esklizif pou fè moun tande-li nan moman sa-a.
3. Yo atann-yo aske tout moun k'ap pale ak Konsèy-la fè-li avèk respè, pou pèsonn pa koupe moun ke Konsèy-la bay dwa pale lapawòl, pou moun k'ap pale-a respekte kantite tan yo ba-li pou pale-a, pou li di sa l'ap di-a rapidman epi avèk presizyon, epi pou li respekte ajanda-a.
4. Si manm ki fè pwopozisyon-an mande pou li pale epi si li poko pale sou keksyon-an deja, li gen priyorite sou lòt manm-yo.
5. Pèsonn moun pa gen dwa pran lapawòl de fwa sou yon menm sijè si gen lòt moun ki poko pale epi ki vle esprime tèt-yo.
6. Deba-a dwe rete sou keksyon oswa pwopozisyon k'ap fèt-la. Moun k'ap pale-a dwe adrese sa l'ap di-a bay Prezidan Komite-a epi pale sou yon ton ki make ak respè.
7. Manm piblik-la dwe pale ak Konsèy-la sèlman si Prezidan Konsèy-la bay-yo lapawòl. Yo dwe respekte menm règleman kondwit avèk manm Konsèy-yo. Lè sa nesèsè pou zafè Konsèy-la byen mache, yo gen dwa bay-yo yon limit tan pou yo pale.
8. Manm nan piblik la sèlman pou adrese a konsèy sou rekonèsans sou chèz la. Yo ka tonbe anba menm lòd de kondwit ki te espere nan manm konsèy yo.
9. Itilizasyon alkòl ak dwòg (sòf si se yon doktè lisansye ki preskri-li), entèdi nan rankont Konsèy-la oswa nan biwo estaf sipò-a oswa Resevè-a.
10. Vye langaj, menas vyolans, oswa posesyon zam entèdi nan rankont Konsèy-la oswa nan biwo estaf-la oswa Resevè-a.
11. Vyolasyon repete règleman rankont-yo ap lakòz yon manm oswa lòt moun k'ap asiste rankont-lan pa kapab patisipe ankò. Nenpòt ki move kondwit serye ki twouble rankont-la ap lakòz yo mete moun-nan deyò.



Acronym List

ACA: The Patient Protection and Affordable Care Act

ADAP: AIDS Drugs Assistance Program

Administration HUD: U.S Department of Housing and Urban Development

IW: Integrated Workgroup

AETC: AIDS Education and Training Center

AHF: AIDS Health Care Foundation

AIDS: Acquired Immuno-Deficiency Syndrome

ART: Antiretroviral Therapy

ARV: Antiretrovirals

BARC: Broward Addiction Recovery Center

BCFHC: Broward Community and Family Health Centers

BH: Behavioral Health

BRHPC: Broward Regional Health Planning Council, Inc.

CBO: Community-Based Organization

CDC: Centers for Disease Control and Prevention

CDTC: Children's Diagnostic and Treatment Center

CEC: Community Empowerment Committee

CIED: Client Intake and Eligibility Determination

CLD: Client Level Data

CQI: Continuous Quality Improvement

CQM: Clinical Quality Management

CTS: Counseling and Testing Site

eHARS: Electronic HIV/AIDS Reporting System

EIHA: Early Intervention of Individuals Living with HIV/AIDS

EFA: Emergency Financial Assistance

EMA: Eligible Metropolitan Area

FDOH: Florida Department of Health

FPL: Federal Poverty Level

FQHC: Federally Qualified Health Center

HAB: HIV/AIDS Bureau

HHS: U.S. Department of Health and Human Services

HICP: Health Insurance Continuation Program

HIV: Human Immunodeficiency Virus

HIV HSSS: HIV Human Services Software System

HIVPC: Broward County HIV Health Services Planning Council

HOPWA: Housing Opportunities for People with AIDS

HRSA: Health Resources Services Administration

IDU: Intravenous Drug User

JLP: Jail Linkage Program

LPAP: Local AIDS Pharmaceutical Assistance Program

MAI: Minority AIDS Initiative

MCDC: Membership/Council Development Committee

MCM: Medical Case Management

MH: Mental Health

MNT: Medical Nutrition Therapy



MOU: Memorandum of Understanding

NBHD: North Broward Hospital District (Broward Health)

NGA: Notice of Grant Award

NHAS: National HIV/AIDS Strategy

NMCM: Non-Medical Case Management

NOFO: Notice of Funding Opportunity

nPEP: Non-Occupational Post Exposure Prophylaxis

NSU: Nova Southeastern University

nPEP: Non-occupational Post-Exposure Prophylaxis

OAHS: Outpatient Ambulatory Health Services

OHC: Oral Health Care

PCN: Policy Clarification Notice

PE: Provide Enterprise

PLWH: People Living with HIV

PLWHA: People Living with HIV/AIDS

PrEP: Pre-Exposure Prophylaxis

PRISM: Patient Reporting Investigating Surveillance System

PROACT: Participate, Retain, Observe, Adhere, Communicate and Teamwork is DOH- Broward's treatment adherence program.

PSRA: Priority Setting & Resource Allocations

QI: Quality Improvement

QIP: Quality Improvement Project

QM: Quality Management

QMC: Quality Management Committee

RSR: Ryan White Services Report

RWHAP: Ryan White HIV/AIDS Program

RWPA: Ryan White Part A

SBHD: South Broward Hospital District (Memorial Healthcare System)

SCHIP: State Children's Health Insurance Program

SDM: Service Delivery Model

SOC: System of Care

SPNS: Special Projects of National Significance

STD/STI: Sexually Transmitted Diseases or Infection

TA: Technical Assistance

TB: Tuberculosis

TGA: Transitional Grant Area

VA: United States Department of Veteran Affairs

VL: Viral Load

VLS: Viral Load Suppression

WICY: Women, Infants, Children, and Youth



Frequently Used Terms

Recipient: Government department designated to administer Ryan White Part A funds and monitor contracts.

Planning Council Support (PCS) Staff/‘Staff’: Provides professional staff support, meeting coordination, and information to the HIVPC, its standing and ad-Hoc Committees, Chair, and Recipient.

Clinical Quality Management (CQM) Support Staff: Provides professional support, meeting coordination, and technical assistance to assist the Recipient through analysis of performance measures and other data with the implementation of activities designed to improve patient care, health outcomes, and patient satisfaction throughout the system of care.

Provider/Sub-Recipient: Agencies contracted to provide HIV Core and Support services to consumers.

Consumer/Client/Patient: A person who is an eligible recipient of services under the Ryan White Act.