



BROWARD COUNTY HIV HEALTH SERVICES PLANNING COUNCIL
MEETING AGENDA

Thursday, April 26, 2018, 9:30 a.m.
GC-430

Chair: Requel Lopes **Vice Chair:** Carla Taylor-Bennett

Reminder: Meeting Attendance Confirmation Required at least 48 Hours Prior to Meeting Date

1. CALL TO ORDER (10 minutes)

2. WELCOME AND PUBLIC RECORD REQUIREMENTS

- Welcome and Introduction from Outgoing HIVPC Chair
- Review Meeting Ground Rules, Public Comment and Public Record Requirements
- Council Member and Guest Introductions
- Moment of Silence
- Excused Absences and Appointment of Alternates
- Approval of 4/26/18 Meeting Agenda
- Approval of 3/22/18 Meeting Minutes

3. PHONE INTRODUCTIONS

4. PUBLIC COMMENT (Up to 10 minutes)

5. CONSENT ITEMS

#	Motion	Justification	Proposed By
1	To appoint Ronald Bhrangger to the Integrated Workgroup as an Alternate.	Mr. Bhrangger is a longstanding member of the HIVPC and can provide a consumer's input on the IW.	Executive Committee

6. DISCUSSION ITEMS

None.

7. NEW BUSINESS

- May HIVPC Meeting- Discuss details of May HIVPC meeting, including community location, speaker/presentation, and marketing plans

8. FEBRUARY AND MARCH COMMITTEE REPORTS (15 minutes)

A. COMMUNITY EMPOWERMENT COMMITTEE (CEC)

April 3, 2018

Chair: Y. Barrientos, V. Chair: P. Fleurinord

A. Agenda Item Update / Status Summary:
<u>FY2018 Work Plan:</u> The CEC members reviewed the proposed FY2018 Committee work plan, and discussed activities proposed activities, including their FY2018 of participating in 2 outreach and 2 education events in the FY. The group reviewed the WP timelines around National HIV/AIDS Awareness Days, collaborations with the Integrated Workgroup (IW), Membership/Council Development Committee (MCDC) and the Black Treatment Advocates Network (BTAN). The members then discussed ways to participate in upcoming community events. The CEC Vice Chair is also the Community Co-Chair BTAN, and their group is looking into National HIV Testing Day activities for June. Opportunities for Testing Day events including holding education sessions about HIV treatment, what it looks like to be healthy with HIV, and providing consumer testimony to combat the stigma of being HIV+. Testing Day will also include information about PrEP.
<u>National Transgender HIV Testing Day:</u> Transgender Testing Day is on April 18 th . The Pride Center is holding a panel on HIV/AIDS within the Transgender community on April 17 th in honor of the day. The CEC has an opportunity to table at the event.
<u>Community Outreach Opportunities:</u> The Healthy Broward Run/Walk will be held this weekend in conjunction with Public Health Week. The HIVPC Chair participated in the recent AIDS Walk, and thought it was a great opportunity to educate the community on Ryan White and the work of the HIVPC. The Run/Walk starts at 7:30, and the HIVPC will have a table at the event. PC Staff called for volunteers for the event
B. Rationale for Recommendations:
None.
C. Data Reports / Data Review Updates:

None.

D. Data Requests:

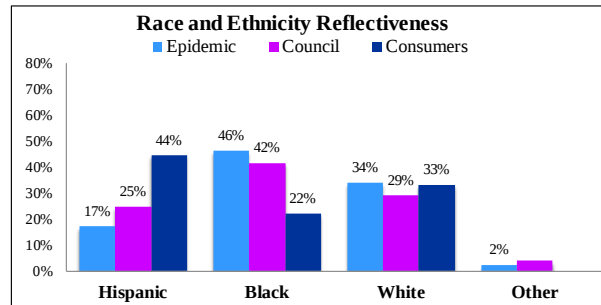
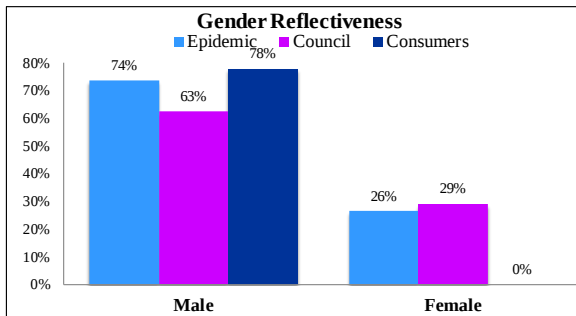
None.

E. Other Business Items:

Agenda Items for Next Meeting: National HIV Testing Day, PSRA Service Category Priority Rankings *Next Meeting Date: May 1, 2018 Location: A-337*

B. MEMBERSHIP/COUNCIL DEVELOPMENT COMMITTEE (MCDC)

HIV Planning Council Membership Report Current Through April, 2018



Gender	Epidemic	Council	% Difference	Consumers	% Difference
Male	14,753 74%	15 63%	-11%	7 78%	4%
Female	5,288 26%	7 29%	3%	0 0%	-26%
Transgender	- -	2 8%	-	2 22%	-
Race	Epidemic	Council	% Difference	Consumers	% Difference
Hispanic	3,455 17%	6 25%	8%	4 44%	27%
Black	9,283 46%	10 42%	-5%	2 22%	-24%
White	6,831 34%	7 29%	-5%	3 33%	-1%
Other	472 2%	1 4%	2%	0 0%	2%
Total	20,041 100%	24		9	

Current Members	24
Minimum (Per County Ordinance)	20
Maximum (Per County Ordinance)	35
% Unaffiliated Consumers	38%

Vacant Seats
1. Grantees of Other Federal HIV Programs - VA
2. Federally Recognized Indian Tribe Members
3. ASO/CBO Serving Affected Populations
4. State Medicaid
5. Local Public Health Agency
6. Health Planning
7. Alternates (3)

No more than 3 members employed by one governmental agency or provider shall serve on the HIVPC at one time, and no more than 40% of HIVPC members shall be Part A-funded

% Part A-Funded Providers 29%

No April Meeting

Chair: V. Foster, V. Chair: Vacant

C. INTEGRATED WORKGROUP

April 10, 2018

Chair: T. Pietrogallo, V. Chair: T. Williams

A. Discussion Item:

Last Meeting Follow-Up - Discussion was made on how to disseminate the information on the communication plan. The group discussed having two events. A community event will provide an opportunity to share HIV prevention and treatment information and information on what groups are available. A forum for the HIV workforce will provide an opportunity to update the workforce on the Integrated Plan and provide a one-page summary on the status on the goals. It was identified that those who provided feedback to the Integrated plan in the development stage (HIV workforce, Integrated Collaborative Group, etc.) need to be reconvened and provided an update.

Group members received a copy of the "Declaration to End AIDS in Broward County" document that was signed by elected officials through the efforts of Black Treatment AIDS Network Advisory (BTAN) group. The following feedback/discussion was provided after reviewing the document: (1) Need to identify current elected officials; (2) Need to ensure if this activity is implemented that the elected officials make a full commitment. The document needs to be specific on what the commitment will entail. i.e. Opportunities such as providing a space/venue to disseminate key information in the community; (3) Include a checklist of various commitment opportunities so they are no burden with numerous commitments that are unrealistic or not feasible to meet; (4) Advocacy could involve having HIV positive clients engage with officials

Test and Treat Presentation – Roody Lucius of the DOH-Broward Test and Treat program provided an update on the processes of the program. In summary, the linkage process for the Test and Treat Program is as follows: Referrals come from various sources such as CBOs, ADAP, and other departments and medical facilities. Provider is to call T & T Phone line (954-789-8139). Once reported, demographic information is collected on client. Clients are contacted within 72 hours from linkage and re-engagement specialist (LRS) in which HIV positive client will see provider, receive lab testing, and receipt of antiretroviral medication within time frame. Documents were shared that showcases the Test and Treat Processes, Referral Form, Test and Treat Program Contact List, and most recent reporting numbers. Any further questions or any concerns can be referred to Sonya Richards, Test and Treat Program Manager.

Goal 1 Update – An update on Goal 1 was provided by Simone McPherson in addition to a Turn the curve report provided which details the accomplishments of Year 1 activities and what activities will be implemented for Year 2. One activity “Develop and implement concierge in-home HIV testing” commenced a discussion on the use of in-home test kits by providers. It was mentioned that DOH-Broward has piloted the use of In-Home test kits with a local organization and an accompanying survey is required to collect demographic information on client receiving test kit. A member mentioned a concern in regards to the In-Home Test Kits have not been shared with all providers in which he was referred to contact the Early Intervention Consultant, Rania Mills, at DOH-Broward to gain further details on this initiative.

B. Data Requests:

Goal 2 update or activities concerning on treatment as prevention update for the next meeting.

C. Next Meeting Date:

May 81, 2018, 10:00 a.m. at Central Broward Regional Park

D. QUALITY MANAGEMENT COMMITTEE (QMC)

April 16, 2018

Chair: D. Shamer

A. Work Plan Item Update / Status Summary:

Identify accomplishments and challenges by reviewing progress in completing the CQM Annual Work Plan. (W.P. 2.3): QMC reviewed the work completed by the Committee in 2017, including a summary of FY 16 data, the identification of Youth (18-28) as a disparity, and upcoming activities.

Provide a quarterly Network update to the QMC. (W.P. 2.4): Staff presented information regarding the restructured quarterly Network meetings. There are now five Networks: 1) Support Services (Non-Medical Case Management, Food Services, Legal Services, CIED, BSS, and HICP) 2) Oral Health 3) Medical & Disease Case Management 4) Behavioral Health and 5) Quality Network. The Quality Network is made up of Quality Managers from all 13 Part A agencies. Their purpose is to review agency-level data and share QIP information. The other Networks address service-category-specific issues among providers and systems-level issues to be improved.

B. Rationale for Recommendations:

The Committee recommended minor changes to the Integrated Primary Care and Behavioral Health SDM and three-year CQM Plan to clarify processes outlined in the model.

C. Data Reports / Data Review Updates:

The Committee reviewed a summary of data analysis completed in 2017 whereby the Committee identified Youth (ages 18-28) as a disparity in the Broward EMA Part A system.

D. Data Requests:

None.

E. Other Business Items:

None.

F. Agenda Items for Next Meeting:

Analyze client utilization data to identify and address disparities and gaps among stages of the HIV Care Continuum. (W.P.1.3); Select performance measures and annual goals. (W.P. 1.1) Next Meeting Date: May 21st, 2018 at Governmental Center Room A-335

E. PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRA)

April 19, 2018

Chair: L. Robertson, V. Chair: M. Hayes

A. Work Plan Item Update / Status Summary:

Ryan White Funder: The Committee received presentations from the Florida Department of Health (FDOH) on 2016 Broward HIV/AIDS Epidemiology, and Ryan White Parts B and F.

- The Part F representative gave an overview of the Community-Based Dental Partnership Program between Nova Southeastern University’s dental school and Broward Community and Family Health Center. The program provides oral health care for HIV+ clients. Notable trends seen in their clients include an increased number of both newly diagnosed and reengaged clients, mental health and substance use issues, and issues with missed appointments. The Part F representative recommended that the HIVPC/PSRA Committee consider increased funding for mental health or patient eligibility specialists in oral health care sites to address some of the experienced problems.
- The FDOH representative reported a 20% increase in new HIV infections from 2015-2016, and an 11.5% increase in HIV related deaths. When looking at new infections, Black males and Black females bear the burden of disease over their White and Hispanic counterparts, however new HIV infections in Hispanic males have surpassed White males. While Blacks make up 24% of Broward’s population, they account for 60% of AIDS and 28% of HIV cases. The group discussed notable age groups (20-29 year old overall, 30-39 year old women), distribution of PLWHA by zip code (no area without at least 1-75 cases), and how the distribution of cases is concentrated in the central

corridor but extends north to Palm Beach and south the Miami-Dade. The group discussed the Top 9 priority populations for primary prevention and treatment as prevention (Black heterosexuals, MSM of all race/ethnicities), and discussed the HIV care continuum measures for Broward. - The Part B representative provided an overview of his program, which services include Emergency Financial Assistance, Home and Community-Based Health, Health Insurance Premium/Cost Sharing, Medical Transportation, Substance Abuse-Residential, and Home Delivered Meals. The Part B program served 5,275 clients in FY2017 with a budget of \$1,161,929.00. Notable trends include a high volume of clients needing assistance with copayments and deductibles for private insurance, and the need for Emergency Financial Assistance to cover meds for clients who's ADAP eligibility has expired or pending premium payments. <u>Monthly Expenditure Reports:</u> The Recipient gave an overview of the most current FY2017 Part A expenditures. Their office is still waiting on some invoices before their report is final, but currently they have a carryover amount that is higher than expected due to surprising underutilization in OAMC and CM.
B. Rationale for Recommendations:
None.
C. Data Reports/Data Review Updates:
CY2016 Broward County HIV/AIDS Epidemiology
D. Data Requests:
3-year trends in retention in care and viral load suppression data. Financial breakdown for Part B total funding by service category.
E. Other Business Items:
<i>Agenda Items for Next Meeting:</i> Ryan White Funder/Stakeholder Presentations, Needs Assessment Presentations, Priority Setting <i>Next Meeting Date:</i> May 17, 2018, Governmental Center Annex Room A-337

F. EXECUTIVE COMMITTEE

April 19, 2018

Chair: R. Lopes, V. Chair: C. Taylor-Bennett

A. Work Plan Item Update / Status Summary:
<u>Standard Committee Items</u> – The Committee members reviewed the May meeting calendar, and reviewed and approved the April HIVPC agenda and meeting materials. <u>New Leadership Check-In</u> – The HIVPC Chair asked each of the new committee chairs how their first meetings went. CEC, QMC and PSRA all have new leadership. The HIVPC Chair asked the group if there was anything that the HIVPC Leadership or PC Staff could do to help with their meetings. The group discussed ways to increase the HIVPC's visibility in the community, ways to hold meetings at community locations, and their needs when doing outreach. <u>HIVPC Elevator Speeches</u> – PC Staff discussed the need for members and leadership to have an “elevator speech” to use during outreach and engagement activities. Staff showed the Committee a video that explained how to draw people in, starting with why something is important and ending with how it gets done. Member were encouraged to think about how the HIVPC addresses the HIV epidemic in Broward, what their role is any why they continue to participate, and how others can get involved too. The committee chairs each shared their elevator speeches. The group talked about how to use their spiels to recruit new voices to the HIVPC table, including how to explain why the work of the HIVPC should matter to HIV- populations. <u>May 2018 HIVPC Community Meeting</u> – The Committee looked at a draft flyer for the May HIVPC meeting. This will be the first of quarterly meetings held in the evening and at community locations in the hopes of increasing community participation. The proposed flyer uses the same graphics as the HIVPC palm card in hopes of increasing recognition of the HIVPC. PC Staff is still finalizing location for community meeting, and will have a final location and flyers to distribute by the April HIVPC meeting.
B. Rationale for Recommendations:
None.
C. Data Reports / Data Review Updates:
None.
D. Data Requests:
None.
E. Other Business Items:
<i>Agenda Items for Next Meeting:</i> HIVPC Community Meeting <i>Next Meeting Date:</i> May 17, 2018 at 1:30 p.m.

G. SYSTEM OF CARE COMMITTEE (SOC)

No April Meeting

V. Chair: C. Edwards

**** For detailed discussion on any of the above items, please refer to the meeting minutes. ****

9. GRANTEE REPORTS (20 minutes)

- a. Part A
- b. Part B (including March HIVPC data request)
- c. Part C
- d. Part D
- e. Part F
- f. HOPWA
- g. Prevention

10. UNFINISHED BUSINESS

11. PUBLIC COMMENT (Up to 10 minutes)

12. ANNOUNCEMENTS

13. REQUEST FOR DATA

14. AGENDA ITEMS FOR NEXT MEETING: May 24, 2018 6:30 p.m. **LOCATION:** TBD

<i>Tasks for next Meeting</i>	<i>Responsible Party</i>	<i>Action to be taken, presentation, discussion, brainstorm etc.</i>
HIVPC Community Meeting	HIVPC	ACTION ITEM: Host Community Meeting

15. ADJOURNMENT

PLEASE COMPLETE YOUR MEETING EVALUATIONS

**THREE GUIDING PRINCIPLES OF THE BROWARD COUNTY
HIV HEALTH SERVICES PLANNING COUNCIL**

• Linkage to Care • Retention in Care • Viral Load Suppression •



BROWARD COUNTY HIV HEALTH SERVICES PLANNING COUNCIL

March 22, 2018 Meeting Minutes

ATTENDANCE					
#	Members	Present	Absent		Grantee Staff
1	Arencibia, Y.		E		Jones, L.
2	Barnes, B.	X			Fender, T.
3	Barrientos, Y.	X			Anderson, T.
4	Bhrangger, R.	X			
5	Burgess, D.	X			HIVPC Staff
6	Fortune-Evans, B.	X			Johnson, B.
7	Foster, V.		A		Oratien, V.
8	Grant, C.		A		Ewart, L.
9	Hayes, M.	X			
10	Holness, Comm. D.V.C		A		
11	Katz, H. B.	X			Guests
12	Lint, A.		A		Garcia, J.
13	Lopes, R. <i>Vice Chair</i>	X			Mobley, K.
14	Marcoviche, W.		E		Sabatino, D.
15	Moragne, T.	X			
16	Robertson, L.	X			
17	Robertson, P.		A		
18	Rodriguez, J.	X			*On Phone
19	Runkle, D.		E		
20	Schweizer, Mark	X			
21	Shamer, D.	X			
22	Siclari, R.	X*			
23	Spencer, W.	X*			
24	Taylor-Bennett, C.	X			
25	Williams, R.	X			
	Quorum=13	17			

1. CALL TO ORDER

The Chair called the meeting to order at 9:34 a.m.

2. HIVPC WELCOME

The outgoing HIVPC Chair, Brad Barnes, thanked the HIVPC members for his time as both HIVPC Chair and Vice Chair. Mr. Barnes spoke about how honored he was to have served on the HIVPC for many years, and the work that he has seen the group accomplish in Broward County. He encouraged all members to rally around the new chair and vice chair and support the mission and goals of the HIVPC.

3. INTRODUCTIONS AND PUBLIC RECORD REQUIREMENTS

The new HIVPC Chair, Requel Lopes, welcomed everyone. Introductions were made by HIVPC members, PC and Recipient Staff and Guests. Introductions were then made by those on the phone. Attendees were notified of Government in the Sunshine Law and meeting reporting requirements, which includes the recording of minutes. In addition, it was stated that the acknowledgement of HIV status is not required but is subject to public record if it is disclosed. A moment of silence was observed. The following motions were made:

Motion #1: To approve today's agenda
Proposed by: Schweizer, M. **Seconded by:** Hayes, M.
Action: Passed Unanimously

Motion #2: To approve the 1/25/17 meeting minutes
Proposed by: Schweizer, M. **Seconded by:** Katz, H.B.
Action: Passed Unanimously

4. CONSENT ITEMS

The Chair asked the members to approve the Consent Items in one motion.

Motion #3: To approve the consent items
Proposed by: Schweizer, M. **Seconded by:** Hayes, M.
Action: Passed Unanimously

5. DISCUSSION ITEMS

None.

6. NEW BUSINESS

- a. FY2019-2020 PSRA Process – The PC Manager gave an overview of the upcoming FY2019-2020 priority setting and resource allocations process (Slides on file). The process will mainly be implemented through the PSRA Committee, but all final rankings and allocations decisions will be discussed and approved by the HIVPC during their May and June meetings. The PSRA process will include data presentations, utilization and expenditure reports, rankings of core and support services, and allocation of funding for FY2019. The HIVPC Chair encouraged all members and guests to participate in the upcoming PSRA meetings, as their next few sessions will focus highlight how data and community input are used to make major decisions regarding the Ryan White Part A Program in Broward.
- b. FY2016-2017 Administrative Mechanism – The PC Manager gave an overview of the FY2016-2017 Assessment of the Administrative Mechanism report. The report outlines the process by which the Ryan White Part A Recipient executes contracts and reimburses providers for services rendered. Assessing the administrative mechanism is a mandated responsibility of planning councils that must be conducted at least annually. Overall, the administrative mechanism is functioning effectively and efficiently, and no substantial problems were identified through its assessment. The implementation of a new payments system at the beginning of FY 16-17 created some difficulties in the prompt payment of invoices, but was remedied by the Recipient's unique ability to create an efficient payment system to ensure invoices were paid in a timely manner thereafter and that overall services remained uninterrupted. Responses to the survey were positive overall and indicate a good working relationship between the HIVPC and Recipient; the majority of respondents 'agreed' or 'strongly agreed' with the Recipient's Office ability to respond to the needs and inquiries of the HIVPC.
- c. Integrated Workgroup Alternate – The Executive Committee provided recommendations for a replacement member on the Integrated Workgroup. Kara Schickowski, former IW Alternate, has moved from Alternate to full member after Yahaira Barrientos had to resign due to work conflicts. The Committee proposed Ronald Bhrangger as a new Alternate, and he accepted the nomination with the consensus of the HIVPC members present.

7. FEBRUARY AND MARCH COMMITTEE REPORTS

A. INTEGRATED WORKGROUP

February 13, 2018

Chair: T. Pietrogallo, V. Chair: T. Williams

Report stands.

March 13, 2018

Chair: T. Pietrogallo, V. Chair: T. Williams

Yahaira wants to make sure that all blacks are targeted.

B. COMMUNITY EMPOWERMENT COMMITTEE (CEC)

February 6, 2018

Chair: L. Robertson, V. Chair: P. Fleurinord

Report stands.

March 6, 2018- No Quorum

Chair: L. Robertson, V. Chair: P. Fleurinord

C. MEMBERSHIP/COUNCIL DEVELOPMENT COMMITTEE (MCDC)

March 8, 2018

Chair: Vacant, V. Chair: V. Foster

HIVPC Chair encouraged members to bring guests to the committees and HIVPC. The HIVPC Chair and other members participated in the Florida AIDS Walk, and were able to talk to many community members

about the work of the HIVPC. She also noted the need to fill key demographics left vacant on the Council, including Black female consumers.

D. AD-HOC NOMINATING COMMITTEE

February 1, 2018

Chair: L. Robertson

Report stands.

E. QUALITY MANAGEMENT COMMITTEE (QMC)

No February Meeting

Chair: D. Shamer

No March Meeting

Chair: D. Shamer

F. PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRA)

No February Meeting

Chair: W. Spencer, V. Chair: R. Siclari

March 15, 2018

Chair: W. Spencer, V. Chair: R. Siclari

Report stands. The HIVPC Chair encouraged all members and guests to participate in the upcoming PSRA meetings, as their next few sessions will focus on ranking Part A services and allocating funding for the upcoming fiscal year.

G. EXECUTIVE COMMITTEE

No February Meeting

Chair: B. Barnes, V. Chair: R. Lopes

March 15, 2018

Chair: R. Lopes, V. Chair: C. Taylor-Bennett

Report stands.

H. SYSTEM OF CARE COMMITTEE (SOC)

No February Meeting

Chair: M. Hayes V. Chair: C. Edwards

No March Meeting

Chair: M. Hayes V. Chair: C. Edwards

**** For detailed discussion on any of the above items, please refer to the meeting minutes. ****

8. GRANTEE REPORTS

- a. Part A: The Recipient's Office is in the middle of their monitoring season, where Staff is reviewing provider compliance with Service Delivery Models and contracts. Broward's HRSA site visit will probably rescheduled for June, which will coincide with the HIVPC's PSRA process. Broward was chosen by HRSA to present on the Test and Treat program as a best practice along with LA as a part of HRSA's Getting to Zero campaign. The webinar will be broadcasted 3 times: March 27th, March 29th and April 2nd. The Recipient presented the HIVPC members with some of the slides for the upcoming webinar, including Broward epidemiology, the total number of Test and Treat clients, and the number of clients that were newly diagnosed/returning to HIV care. The members asked for potential reasons clients refused to enter the TT program or initiate ART, which could be because clients were not ready to start treatment, that they needed a specific ART that was not included in the protocol, or because they were waiting for their insurance. Another member asked if data was collected regarding where TT clients were pulled in from (substance abuse facilities, testing test, emergency departments, homeless shelters), as an analysis of these locations could provide information on where to target outreach. The DOH will complete a one-year program implementation evaluation that will hopefully provide answers to many of these questions, and will provide insight into improvements that can be made in the service delivery model. A member commended the work accomplished through TT, as each person brought into the program is a potential life saved. However, with the current epidemiology trends, Broward can expect 600-700 new HIV+ individuals each year, which will cause an additional burden on a care and treatment system that is continually flat funded.
- b. Part B: ADAP added 2 drugs to formulary: Juluca and Biktarvy. When new drugs are added to the formulary memos are sent to community partners, list serves and provider agencies. DOH is lead Part B/ADAP agency in Broward, and works with the Part A Program to fund various services. They are currently projected to spend 100% of funding this fiscal year. There are approximately 4,300 clients in ADAP, 89% of whom are virally suppressed, with an 87% medication pickup rate. Clients can pick up their ART 5 days before the prescription runs out, and DOH has pill reminders calls, and HIV DIS who contact those who have not picked up their medications, where they will then bring lost client back to care or deliver their medications to them.
- c. Part C: No representative present.

- d. Part D: CDTC submitted their non-compete grant for Ryan White Parts D and C in February, and submitted their client services reports ahead of schedule.
- e. Part F: The Part F Program has submitted their yearly reports, having served 295 clients, 97% of which were at or below the Federal Poverty Level (FPL). They have also submitted their in new HRSA grant application to start July 1st.
- f. HOPWA: The national HOPWA had \$32 million gap funding, but they were able to secure \$17-20 million in funding from federal to cover the spending gap. Ft. Lauderdale's HOPWA Program was expecting a \$500,000, but that number should now be reduced thanks to the additional federal funding.
- g. Prevention: As of March 7th, the Test and Treat Program has had 994 client referred to TT and 877 enrolled. 45% of those were newly diagnosed clients, and 55% were previous positives who were coming back into care. 760 client were on ART and 117 were not on ART. Other DOH initiatives, including the Business Response to AIDS, Beach Blitz, and various capacity building programs are ongoing, including a Lunch and Learn on Trauma Informed Care to be held on March 29th.

9. HIVPC CHAIR ANNOUNCEMENTS

- a. Quarterly HIVPC Evening Meetings – PC Staff has provided at 2018 HIVPC meeting calendar, which includes scheduled PC meetings and National HIV/AIDS Awareness Days until December. Meetings marked in blue (May, September, and December) will be held in the evenings and at various community locations to increase community participation. The first will be May 24th, at 6 or 6:30 p.m. The PC Manager reminded the members that quorum is still required, and attendance policies remain for evening meetings.
- b. Attendance Policies – The HIVPC Chair reviewed Broward County Attendance Policies regarding excused absences for Broward Boards. PC Staff provided a handout regarding the policies that included language from the Membership Committee's Policies and Procedures as well. Excused absences are granted when a member has a court subpoena, is hospitalized, has a death in the family, is on HIVPC official business, or has an HIV related illness. The Chair will use these guidelines when determining if an absence is excused or not.
- c. Dismantling Racism – PC Staff has also provided a list of the upcoming Dismantling Racism trainings. This is a 2-day training that is mandatory for all HIVPC members. Members should contact PC Staff to schedule their training dates.

10. PUBLIC COMMENT (Up to 10 minutes)

None.

11. ANNOUNCEMENTS

- a. On April 7th the Part A Program along with the DOH will hold the Healthy Broward Run/Walk during National Public Health week. They are inviting agencies and community members to attend. The event is on April 7th at Markham Park, and is a 5k run/walk. The HIVPC Chair would like members to table at the event the with the Part A Office.
- b. Broward House is having Dining Out for Life, on April 26th. The member will work with PC Staff to distribute the list of participating locations.
- c. The Pride Center is holding a Town Hall at Hunters on April 4th at 7 p.m. The event is called “To Stealth or Not to Stealth.”

12. REQUEST FOR DATA

The HIVPC Chair would like information from the DOH regarding HIV testing, incidence and prevalence in the Black community by ethnicity/country of origin.

13. AGENDA ITEMS FOR NEXT MEETING: April 26, 2018, 9:30 a.m. LOCATION: Governmental Center GC-430

<i>Tasks for next Meeting</i>	<i>Responsible Party</i>	<i>Action to be taken, presentation, discussion, brainstorm etc.</i>
PSRA Process Update	PSRA	ACTION ITEM: Receive update on PSRA process, including presentations and take-away

14. ADJOURNMENT

The meeting was adjourned at 11:43 a.m.

CY2018 HIVPC Attendance

Consumer	PLWHA	Absences	Count	Meeting Month:	Ja n	Fe b	Ma r	Ap r	Ma y	Ju n	Ju l	Au g	Se p	Oc t	No v	De c	Attendan ce Letters
				Meeting Date:	25	C	22										
		0	1	Arenciaba, Y.	E		E										
	1	0	2	Barnes B., <i>Chair</i>	X		X										
1		0	3	Barrientos, Y.	X		X										
1	1	0	4	Bhrangger, R.	X		X										
1	1	0	5	Burgess, D.	X		X										
		0		DeSantis, M.	Z-1/23												
		0	6	Fortune-Evans, B.	X		X										
		1	7	Foster, V.	X		A										
		1	8	Grant C.	X		A										
		1	9	Hayes, M.	A		X										
		2	A	Holness, D. V.C. (Comm)	A		A										
1	1	0	10	Katz, H.B.	X		X										
1	1	1	11	Lint, A.	X		A										
		0	12	Lopes, R., <i>V. Chair</i>	X		X										
1	1	0	13	Marcoviche, W.	X		E										
		0	14	Moragne, T.	X		X										
	1	0	15	Robertson, L.	X		X										
1	1	1	16	Robertson, P.	X		A										
		1	17	Rodriguez, J.	A		X										
1	1	0	18	Runkle, D.	X		E										
		0	19	Schweizer, M.	X		X										
1	1	0	20	Shamer, D.	E		X										
		0	21	Siclari, R.	X		X										
	1	0	22	Spencer, W.	X		X										
		0	23	Taylor-Bennett, C.	X		X										
		0	24	Williams, R.	X		X										
				Quorum = 13	20		17										

Legend:
X - present

A - absent

E - excused

NQA - no
quorum
absent

NQX - no
quorum
present

N - newly
appointed

Z - resigned

C -
cancelled

W -
warning
letter

R - removal
letter



BROWARD COUNTY HIV HEALTH SERVICES PLANNING COUNCIL

March 22, 2018 Meeting Minutes

ATTENDANCE				
#	Members	Present	Absent	Grantee Staff
1	Arencibia, Y.		E	Jones, L.
2	Barnes, B.	X		Fender, T.
3	Barrientos, Y.	X		Anderson, T.
4	Bhrangger, R.	X		
5	Burgess, D.	X		HIVPC Staff
6	Fortune-Evans, B.	X		Johnson, B.
7	Foster, V.		A	Oratien, V.
8	Grant, C.		A	Ewart, L.
9	Hayes, M.	X		
10	Holness, Comm. D.V.C		A	
11	Katz, H. B.	X		Guests
12	Lint, A.		A	Garcia, J.
13	Lopes, R. <i>Vice Chair</i>	X		Mobley, K.
14	Marcoviche, W.		E	Sabatino, D.
15	Moragne, T.	X		
16	Robertson, L.	X		
17	Robertson, P.		A	
18	Rodriguez, J.	X		*On Phone
19	Runkle, D.		E	
20	Schweizer, Mark	X		
21	Shamer, D.	X		
22	Siclari, R.	X*		
23	Spencer, W.	X*		
24	Taylor-Bennett, C.	X		
25	Williams, R.	X		
	Quorum=13	17		

1. CALL TO ORDER

The Chair called the meeting to order at 9:34 a.m.

2. HIVPC WELCOME

The outgoing HIVPC Chair, Brad Barnes, thanked the HIVPC members for his time as both HIVPC Chair and Vice Chair. Mr. Barnes spoke about how honored he was to have served on the HIVPC for many years, and the work that he has seen the group accomplish in Broward County. He encouraged all members to rally around the new chair and vice chair and support the mission and goals of the HIVPC.

3. INTRODUCTIONS AND PUBLIC RECORD REQUIREMENTS

The new HIVPC Chair, Requel Lopes, welcomed everyone. Introductions were made by HIVPC members, PC and Recipient Staff and Guests. Introductions were then made by those on the phone. Attendees were notified of Government in the Sunshine Law and meeting reporting requirements, which includes the recording of minutes. In addition, it was stated that the acknowledgement of HIV status is not required but is subject to public record if it is disclosed. A moment of silence was observed. The following motions were made:

Motion #1: To approve today's agenda
Proposed by: Schweizer, M. **Seconded by:** Hayes, M.
Action: Passed Unanimously

Motion #2: To approve the 1/25/17 meeting minutes
Proposed by: Schweizer, M. **Seconded by:** Katz, H.B.
Action: Passed Unanimously

4. CONSENT ITEMS

The Chair asked the members to approve the Consent Items in one motion.

Motion #3: To approve the consent items
Proposed by: Schweizer, M. **Seconded by:** Hayes, M.
Action: Passed Unanimously

5. DISCUSSION ITEMS

None.

6. NEW BUSINESS

- a. FY2019-2020 PSRA Process – The PC Manager gave an overview of the upcoming FY2019-2020 priority setting and resource allocations process (Slides on file). The process will mainly be implemented through the PSRA Committee, but all final rankings and allocations decisions will be discussed and approved by the HIVPC during their May and June meetings. The PSRA process will include data presentations, utilization and expenditure reports, rankings of core and support services, and allocation of funding for FY2019. The HIVPC Chair encouraged all members and guests to participate in the upcoming PSRA meetings, as their next few sessions will focus highlight how data and community input are used to make major decisions regarding the Ryan White Part A Program in Broward.
- b. FY2016-2017 Administrative Mechanism – The PC Manager gave an overview of the FY2016-2017 Assessment of the Administrative Mechanism report. The report outlines the process by which the Ryan White Part A Recipient executes contracts and reimburses providers for services rendered. Assessing the administrative mechanism is a mandated responsibility of planning councils that must be conducted at least annually. Overall, the administrative mechanism is functioning effectively and efficiently, and no substantial problems were identified through its assessment. The implementation of a new payments system at the beginning of FY 16-17 created some difficulties in the prompt payment of invoices, but was remedied by the Recipient's unique ability to create an efficient payment system to ensure invoices were paid in a timely manner thereafter and that overall services remained uninterrupted. Responses to the survey were positive overall and indicate a good working relationship between the HIVPC and Recipient; the majority of respondents 'agreed' or 'strongly agreed' with the Recipient's Office ability to respond to the needs and inquiries of the HIVPC.
- c. Integrated Workgroup Alternate – The Executive Committee provided recommendations for a replacement member on the Integrated Workgroup. Kara Schickowski, former IW Alternate, has moved from Alternate to full member after Yahaira Barrientos had to resign due to work conflicts. The Committee proposed Ronald Bhrangger as a new Alternate, and he accepted the nomination with the consensus of the HIVPC members present.

7. FEBRUARY AND MARCH COMMITTEE REPORTS

A. INTEGRATED WORKGROUP

February 13, 2018

Chair: T. Pietrogallo, V. Chair: T. Williams

Report stands.

March 13, 2018

Chair: T. Pietrogallo, V. Chair: T. Williams

Yahaira wants to make sure that all blacks are targeted.

B. COMMUNITY EMPOWERMENT COMMITTEE (CEC)

February 6, 2018

Chair: L. Robertson, V. Chair: P. Fleurinord

Report stands.

March 6, 2018- No Quorum

Chair: L. Robertson, V. Chair: P. Fleurinord

C. MEMBERSHIP/COUNCIL DEVELOPMENT COMMITTEE (MCDC)

March 8, 2018

Chair: Vacant, V. Chair: V. Foster

HIVPC Chair encouraged members to bring guests to the committees and HIVPC. The HIVPC Chair and other members participated in the Florida AIDS Walk, and were able to talk to many community members

about the work of the HIVPC. She also noted the need to fill key demographics left vacant on the Council, including Black female consumers.

D. AD-HOC NOMINATING COMMITTEE

February 1, 2018

Chair: L. Robertson

Report stands.

E. QUALITY MANAGEMENT COMMITTEE (QMC)

No February Meeting

Chair: D. Shamer

No March Meeting

Chair: D. Shamer

F. PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRA)

No February Meeting

Chair: W. Spencer, V. Chair: R. Siclari

March 15, 2018

Chair: W. Spencer, V. Chair: R. Siclari

Report stands. The HIVPC Chair encouraged all members and guests to participate in the upcoming PSRA meetings, as their next few sessions will focus on ranking Part A services and allocating funding for the upcoming fiscal year.

G. EXECUTIVE COMMITTEE

No February Meeting

Chair: B. Barnes, V. Chair: R. Lopes

March 15, 2018

Chair: R. Lopes, V. Chair: C. Taylor-Bennett

Report stands.

H. SYSTEM OF CARE COMMITTEE (SOC)

No February Meeting

Chair: M. Hayes V. Chair: C. Edwards

No March Meeting

Chair: M. Hayes V. Chair: C. Edwards

**** For detailed discussion on any of the above items, please refer to the meeting minutes. ****

8. GRANTEE REPORTS

- a. Part A: The Recipient's Office is in the middle of their monitoring season, where Staff is reviewing provider compliance with Service Delivery Models and contracts. Broward's HRSA site visit will probably rescheduled for June, which will coincide with the HIVPC's PSRA process. Broward was chosen by HRSA to present on the Test and Treat program as a best practice along with LA as a part of HRSA's Getting to Zero campaign. The webinar will be broadcasted 3 times: March 27th, March 29th and April 2nd. The Recipient presented the HIVPC members with some of the slides for the upcoming webinar, including Broward epidemiology, the total number of Test and Treat clients, and the number of clients that were newly diagnosed/returning to HIV care. The members asked for potential reasons clients refused to enter the TT program or initiate ART, which could be because clients were not ready to start treatment, that they needed a specific ART that was not included in the protocol, or because they were waiting for their insurance. Another member asked if data was collected regarding where TT clients were pulled in from (substance abuse facilities, testing test, emergency departments, homeless shelters), as an analysis of these locations could provide information on where to target outreach. The DOH will complete a one-year program implementation evaluation that will hopefully provide answers to many of these questions, and will provide insight into improvements that can be made in the service delivery model. A member commended the work accomplished through TT, as each person brought into the program is a potential life saved. However, with the current epidemiology trends, Broward can expect 600-700 new HIV+ individuals each year, which will cause an additional burden on a care and treatment system that is continually flat funded.
- b. Part B: ADAP added 2 drugs to formulary: Juluca and Biktarvy. When new drugs are added to the formulary memos are sent to community partners, list serves and provider agencies. DOH is lead Part B/ADAP agency in Broward, and works with the Part A Program to fund various services. They are currently projected to spend 100% of funding this fiscal year. There are approximately 4,300 clients in ADAP, 89% of whom are virally suppressed, with an 87% medication pickup rate. Clients can pick up their ART 5 days before the prescription runs out, and DOH has pill reminders calls, and HIV DIS who contact those who have not picked up their medications, where they will then bring lost client back to care or deliver their medications to them.
- c. Part C: No representative present.

- d. Part D: CDTC submitted their non-compete grant for Ryan White Parts D and C in February, and submitted their client services reports ahead of schedule.
- e. Part F: The Part F Program has submitted their yearly reports, having served 295 clients, 97% of which were at or below the Federal Poverty Level (FPL). They have also submitted their in new HRSA grant application to start July 1st.
- f. HOPWA: The national HOPWA had \$32 million gap funding, but they were able to secure \$17-20 million in funding from federal to cover the spending gap. Ft. Lauderdale's HOPWA Program was expecting a \$500,000, but that number should now be reduced thanks to the additional federal funding.
- g. Prevention: As of March 7th, the Test and Treat Program has had 994 client referred to TT and 877 enrolled. 45% of those were newly diagnosed clients, and 55% were previous positives who were coming back into care. 760 client were on ART and 117 were not on ART. Other DOH initiatives, including the Business Response to AIDS, Beach Blitz, and various capacity building programs are ongoing, including a Lunch and Learn on Trauma Informed Care to be held on March 29th.

9. HIVPC CHAIR ANNOUNCEMENTS

- a. Quarterly HIVPC Evening Meetings – PC Staff has provided at 2018 HIVPC meeting calendar, which includes scheduled PC meetings and National HIV/AIDS Awareness Days until December. Meetings marked in blue (May, September, and December) will be held in the evenings and at various community locations to increase community participation. The first will be May 24th, at 6 or 6:30 p.m. The PC Manager reminded the members that quorum is still required, and attendance policies remain for evening meetings.
- b. Attendance Policies – The HIVPC Chair reviewed Broward County Attendance Policies regarding excused absences for Broward Boards. PC Staff provided a handout regarding the policies that included language from the Membership Committee's Policies and Procedures as well. Excused absences are granted when a member has a court subpoena, is hospitalized, has a death in the family, is on HIVPC official business, or has an HIV related illness. The Chair will use these guidelines when determining if an absence is excused or not.
- c. Dismantling Racism – PC Staff has also provided a list of the upcoming Dismantling Racism trainings. This is a 2-day training that is mandatory for all HIVPC members. Members should contact PC Staff to schedule their training dates.

10. PUBLIC COMMENT (Up to 10 minutes)

None.

11. ANNOUNCEMENTS

- a. On April 7th the Part A Program along with the DOH will hold the Healthy Broward Run/Walk during National Public Health week. They are inviting agencies and community members to attend. The event is on April 7th at Markham Park, and is a 5k run/walk. The HIVPC Chair would like members to table at the event the with the Part A Office.
- b. Broward House is having Dining Out for Life, on April 26th. The member will work with PC Staff to distribute the list of participating locations.
- c. The Pride Center is holding a Town Hall at Hunters on April 4th at 7 p.m. The event is called "To Stealth or Not to Stealth."

12. REQUEST FOR DATA

The HIVPC Chair would like information from the DOH regarding HIV testing, incidence and prevalence in the Black community by ethnicity/country of origin.

13. AGENDA ITEMS FOR NEXT MEETING: April 26, 2018, 9:30 a.m. LOCATION: Governmental Center GC-430

<i>Tasks for next Meeting</i>	<i>Responsible Party</i>	<i>Action to be taken, presentation, discussion, brainstorm etc.</i>
PSRA Process Update	PSRA	ACTION ITEM: Receive update on PSRA process, including presentations and take-away

14. ADJOURNMENT

The meeting was adjourned at 11:43 a.m.

CY2018 HIVPC Attendance

Consumer	PLWHA	Absences	Count	Meeting Month:	Ja n	Fe b	Ma r	Ap r	Ma y	Ju n	Ju l	Au g	Se p	Oc t	No v	De c	Attendan ce Letters
				Meeting Date:	25	C	22										
		0	1	Arenciaba, Y.	E		E										
	1	0	2	Barnes B., <i>Chair</i>	X		X										
1		0	3	Barrientos, Y.	X		X										
1	1	0	4	Bhrangger, R.	X		X										
1	1	0	5	Burgess, D.	X		X										
		0		DeSantis, M.	Z-1/23												
		0	6	Fortune-Evans, B.	X		X										
		1	7	Foster, V.	X		A										
		1	8	Grant C.	X		A										
		1	9	Hayes, M.	A		X										
		2	A	Holness, D. V.C. (Comm)	A		A										
1	1	0	10	Katz, H.B.	X		X										
1	1	1	11	Lint, A.	X		A										
		0	12	Lopes, R., <i>V. Chair</i>	X		X										
1	1	0	13	Marcoviche, W.	X		E										
		0	14	Moragne, T.	X		X										
	1	0	15	Robertson, L.	X		X										
1	1	1	16	Robertson, P.	X		A										
		1	17	Rodriguez, J.	A		X										
1	1	0	18	Runkle, D.	X		E										
		0	19	Schweizer, M.	X		X										
1	1	0	20	Shamer, D.	E		X										
		0	21	Siclari, R.	X		X										
	1	0	22	Spencer, W.	X		X										
		0	23	Taylor-Bennett, C.	X		X										
		0	24	Williams, R.	X		X										
				Quorum = 13	20		17										

Legend:
X - present

A - absent

E - excused

NQA - no
quorum
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warning
letter

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letter