



Fort Lauderdale / Broward County EMA
Broward County HIV Health Services Planning Council

200 Oakwood Lane, Suite 100, Hollywood, FL, 33020
Tel: 954-561-9681 / Fax: 954-561-9685

PART A EXECUTIVE COMMITTEE

Meeting Agenda

July 12, 2012 at 1:30 p.m.

Samantha Kuryla, Chair

Brad Gammell, Vice Chair

Reminder: Meeting Attendance Confirmation Required at least 48 Hours Prior to Meeting Date

- 1. CALL TO ORDER (*Please sign-in*)**
- 2. WELCOME AND INTRODUCTIONS**
 - a) Review Meeting Ground Rules, Sunshine and Public Comment Requirements (Sign-In)
 - b) Committee Member and Guest Introductions
 - c) Moment of Silence
- 3. APPROVALS**
 - a) Today's Agenda
 - b) Meeting Minutes 6/14/12
- 4. COMMITTEE REPORTS**
 - a) MCDC, JCCR, Joint Planning, LPAC, QMC, Joint Priorities
 - b) Quarterly update from each committee on work plans – written or verbal
 - c) MCDC Request to Survey HIVPC Members about Future Training
- 5. APPROVE HIV PLANNING COUNCIL AGENDA**
- 6. REVIEW HIVPC CALENDAR (August 2012)**
- 7. OTHER BUSINESS**
 - a) Update on Two-Year Committee Work Plans
 - b) Update on Scheduling Meetings to Obtain Public Comment on 2012-15 Comprehensive Plan
- 8. NEW BUSINESS**
 - a) Review Support Staff List to Distribute to HIVPC Members
 - b) HRSA Request for Public Comment Regarding Reauthorization (*See Next Page*)
- 9. GRANTEE REPORT**
- 10. PARKING LOT ITEMS**
- 11. PUBLIC COMMENT**
- 12. REQUEST FOR DIRECTIVES (form)**
- 13. AGENDA ITEMS FOR NEXT MEETING:** Thursday, 8/16/12 at 12:30 p.m. **Venue:**
BRHPC
- 14. ADJOURNMENT**



Ryan White HIV/AIDS Program 2013 Reauthorization: Comments Requested

The federal Health Resources and Services Administration / HIV/AIDS Bureau is requesting comments regarding reauthorization of the Ryan White legislation, which will take place in 2013.

The Ryan White HIV/AIDS Program is the largest Federal program specifically dedicated to providing HIV care and treatment. It funds heavily impacted metropolitan areas, States, and local community-based organizations to provide medical care, medications, and support services to more than half a million people each year. Currently authorized by the Ryan White HIV/AIDS Treatment Extension Act of 2009, the program will be up for reauthorization by the U.S. Congress in 2013.

To inform that reauthorization, HRSA encourages stakeholders, including grantees, advocacy organizations, State and local administrators, and other members of the Ryan White and HIV/AIDS communities to provide comments on all aspects of the program. Comments should be organized under headings that clearly indicate which Part (Part A, B, C, D or F) the comment addresses. HRSA has established a web page with details on how to submit comments.

Comments are due July 31, 2012

HRSA will hold at least four webinar or teleconference listening sessions over the next few months, each focused on a different geographic region. Dates, times and other details will be available in near future.

To make comments: <http://hab.hrsa.gov/reauthorization/>

In addition to the resources listed above, don't forget to check out these other HAB resources, which are updated regularly.

HRSA, <http://hab.hrsa.gov>

Target Center, www.careacttarget.org. *A Central Source for Ryan White TA (Not a US Government Web site)*

Twitter: Sign up using "ryanwhitecare" *(Not a US Government Website)*

The HAB Information E-mail is distributed biweekly by the HRSA/HAB Division of Training and Technical Assistance (DTTA). To subscribe or unsubscribe contact Paula Jones at pjones1@hrsa.gov.



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PART A EXECUTIVE COMMITTEE
 200 Oakwood Lane, Suite 100, Hollywood FL 33020
 Thursday, June 14, 2012 at 12:30 PM
MEETING MINUTES

Attendance				
#	Members	Present	Absent	Guests
1	Kuryla, S. Chair	X		None
2	Gammell, B. Vice Chair	X		
3	Taylor-Bennett, C.	X		Grantee Staff
4	Creary, K.	X		Jones, L.
5	Tomlinson, K.	X		
6	Rajner, M.		E	HIVPC Support Staff
7	Katz, H. B.		E	Hosein, F.
	Will Spencer (<i>ex officio</i>)	X*		LaMendola, B.
	Quorum = 5	5	2	Rosiere, M.
*Present Via Phone				

1. Call to Order

The meeting was called to order at 12:54 p.m. without quorum.
 Quorum was met at 1:15 p.m.

2. Welcome and Introductions & Moment of Silence

The Chair welcomed everyone and self-introductions were made. Attendees were notified of information regarding the Government in the Sunshine Law and meeting reporting requirements, which includes the recording of minutes. In addition, they were advised that the acknowledgement of HIV status is not required but is subject to public record if disclosed.

A moment of silence was observed.

3. Approve Today's Meeting Agenda

Motion #1	To "approve the 6/14/12 Meeting Agenda"
Proposed by:	Karlene Tomlinson
Seconded by:	Carla Taylor-Bennett
Action:	Passed Unanimously

4. Approve 5/17/12 Meeting Minutes

Motion #2	To "approve the 5/17/12 Meeting Minutes"
Proposed by:	Karen Creary
Seconded by:	Karlene Tomlinson
Action:	Passed Unanimously

5. Committee Reports

A. Membership/Council Development Committee (MCDC)

Report as stands; copy on file.

B. Quality Management Committee (QMC)

The meeting had not taken place at the time of this printing.



C. Other Committees

- ❖ **Joint Client/Community Relations Committee (JCCR)**
Report is as stands; copy on file.
- ❖ **Joint Priorities Committee**
Report is as stands (copy on file).
- ❖ **Joint Planning Committee**
There was no June meeting.
- ❖ **Local Pharmacy Advisory Committee (LPAC)**
There was no June meeting.

6. Approve HIVPC Agenda

The HIVPC Agenda was reviewed and approved:

Consent Item #1	To approve the HIVPC 6/21/12 Agenda with changes
Proposed by:	Will Spencer
Seconded by:	Brad Gammell
Action:	Passed Unanimously

7. Review HIVPC Calendar

The HIVPC July 2012 Meeting Calendar was reviewed and approved.

8. Unfinished Business

Vice Chair HIVPC has begun reviewing the Comprehensive Plan with support staff in order to begin to build each Committee's Work Plan from relevant portions of the Comprehensive Plan

9. New Business

a. Scheduling Meetings for Public Comment on the 2015-2015 Comprehensive Plan

The Broward County Comprehensive HIV Health Services Plan is currently posted on the Broward Regional Health Planning Council. The online public comment period will run until June 29, 2012.
Planning public comment forums is in the initial stages.

Member suggested that the Comprehensive Plan link be placed on all agendas and meeting notices as the HRSA Request for Public Comment is currently placed.

b. HRSA Request for Public Comment Regarding Reauthorization

This is included on all agendas and electronic meeting notices.

The deadline for comments is July 31, 2012.

10. Grantee Report

The Grantee reported on the AICP policy change which affected many clients who have been or may be subsequently dropped from the program due to this policy change. The DOH (Department of Health) has granted a temporary waiver to June 30, 2013 to affected clients to give them time to sign up for Medicare.

11. Parking Lot items

In the interest of time, this will be deferred to a future meeting.

12. Public Comment

There was no public comment.

13. Request for Information/Directives

14. Agenda Items for Next Meeting

- Standing Agenda Items (Grantee Reports position on Agenda at the discretion of the Committee Chair(s).



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- Work Plan Updates – verbal or written

15. Next Meeting Date

Thursday, July 12, 2012 at 12:30 p.m. **Venue:** BRHPC.

16. Adjournment

The meeting was adjourned at 3:02 p.m.

Part A Executive Committee Attendance CY 2012

#	Members	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	Samantha Kuryla, Chair	P	E	No meeting	P	P	P						
2	Brad Gammell, Vice Chair				P	P	P						
3	Carla Taylor-Bennett	P	P		P	P	P						
4	Karen Creary	P	P		P	E	P						
5	Karlene Tomlinson	P	A		P	P	P						
6	Michael Rajner	P	P		P	P	E						
7	H. Bradley Katz	P	P		P	P	E						
	<i>Will Spencer, Ex Oficio as of 3/1/12</i>	P	P										



BROWARD COUNTY HIV HEALTH SERVICES PLANNING COUNCIL

Meeting Agenda

Thursday, July 19, 2012 at 9:00 A.M.

Samantha Kuryla, Chair

Brad Gammell, Vice Chair

Reminder: Meeting Attendance Confirmation Required at least 48 Hours Prior to Meeting Date

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENCE**
- 3. WELCOME AND PUBLIC RECORD REQUIREMENTS**
 - a. Review Meeting Ground Rules, Public Comment and Public Record Requirements
 - b. Council Member and Guest Introductions
 - c. Excused Absences and Appointment of Alternates
 - d. Approval of Today's Agenda
 - e. Approval of 6/21/12 Meeting Minutes
- 4. PUBLIC COMMENT** (Up to 10 minutes)
- 5. FEDERAL LEGISLATIVE REPORT** (via teleconference)
- 6. CONSENT ITEMS**
- 7. DISCUSSION ITEMS**
- 8. JULY COMMITTEE REPORTS**
 - a. **Membership/Council Development Committee (MCDC) – July 5, 2012**

Chair: H. Bradley Katz, Vice Chair: Tara Wilson

The Committee reviewed the Planning Council demographics with a view of bringing the numbers into compliance with HRSA. Strategies from the updated recruitment and retention plan were integrated into the MCDC 2012-2013 Work Plan developed at the June retreat. It was agreed to use the existing recruitment brochure with updated contact information by staff. The Committee agreed on having these recruitment brochures available at all meetings for members to keep with them to distribute to interested parties. With regards to attending community events, committee members agreed to send dates of events to staff to make a calendar of events that the committee will use to schedule outreach and recruiting visits. Staff will also add information on other events received by email to the calendar. The Committee approved a questionnaire to be distributed to members of the HIVPC and JCCR, polling them on topics they deem necessary for future trainings. *Next Meeting:* September 6, 2012. *Agenda Items for Next Meeting:* Standing Agenda Items; Review Planning Council Demographics, Vacancies and Applicants; Review updated Work Plan with Recruitment Plan; Implement Recruitment; Mentoring Plan.



b. Joint Client Community Relations Committee (JCCR) – July 10, 2012 Meeting

Part A Co-Chair: K. Creary, Part B Co-Chair: L. Washington

Guest, Director of Public Policy at Broward House, presented on the 2012/2015 Comprehensive Plan and the National HIV/AIDS Strategy indicating the relation to the work of the HIVPC and that of JCCR Committee. Discussions continued on community outreach session. The Part A Chair expressed a preference for the JCCR Committee to host the event. After discussion, the Committee decided to hold the next outreach community event in the fall, with the goals of educating and empowering consumers, obtaining their feedback and encouraging their involvement. Staff will research holding outreach meetings at suggested venues. Topics identified were (i) Navigating the HIV health services system (ii) Barriers to accessing care (iii) The importance of staying in care (iv) Avoiding risky behaviors, and (v) The impact of the Affordable Care Act on HIV programs. Staff will draft a proposed event agenda and report to the committee at the August meeting. *Agenda Items for Next Meeting:* Standing Agenda Items, Outreach Event Planning, Presentation on Part B. *Next Meeting Date:* August 7, 2012.

c. Joint Planning Committee – July 9, 2012

Part A Co-Chair: K. Tomlinson, Part B Co-Chair: K. Saiswick

HIVPC Staff presented on the 2012/2015 Comprehensive Plan and how it tracks the goals of the National HIV/AIDS Strategy. Committee members focused on the first three goals: (1) reducing the number of people infected with HIV, (2) increasing access to care, and (3) reducing HIV health disparities. It was agreed that the first step will be to collect Broward County statistics on several measures that will be used to attain these goals. The committee requested grantees from other Ryan White Parts to submit 2010 and 2011 figures on the number of people who know their HIV status, the percentage receiving clinical care within three months of diagnosis, the percentage of HIV+ individuals in continuous care, the percentage of HIV+ individuals in permanent housing and other data. Once the data is obtained, the Committee will use it to develop the Needs Assessment survey scheduled to be done later in 2012. Representatives from the BCHD presented counseling and testing data on the number of HIV tests given in Broward in 2011, the number of positives, the number of people informed of their results and the number of people linked to care. The committee requested testing sites to be included in reports going forward. *Agenda items for the next meeting:* Standing Agenda Items, Review of Data Requested from other Ryan White Parts, Discussion of Client Survey. *Next Meeting Date:* Monday, August 13, 2012.

d. Local Pharmacy Advisory Committee (LPAC) – July 9, 2012

Chair: Dr. S. Abel

To be added.

Agenda Items for Next Meeting: Standing Agenda Items, *Next Meeting:* 8/13/12.

e. Joint Priorities Committee – July 18, 2012

Part A Co-Chair: C. Taylor-Bennett, Part B Co-Chair (Interim): Lisa Agate

The meeting had not taken place at the time of this printing.

Agenda Items for Next Meeting: Standing Agenda Items, *Next Meeting:* 8/15/12



f. **Joint Executive Committee – July 12, 2012**

Part A Chair: S. Kuryla, Part B Chair: K. Saiswick

The meeting had not taken place at the time of this printing.

Agenda Items for Next Meeting: Standing Agenda Items. Next Meeting: 9/20/12

g. **Part A Executive Committee – July 12, 2012 Meeting**

Chair: S. Kuryla, Vice Chair: B. Gammell

The committee had not taken place at the time of this printing.

Agenda Items for Next Meeting: Standing Agenda Items. Next Meeting: 8/16/12

h. **Quality Management Committee (QMC) – July 16, 2012**

Chair: Michael Rajner, Vice Chair: Claudette Grant

The committee had not taken place at the time of this printing.

Agenda Items for Next Meeting: Standing Agenda Items. Next Meeting: 8/20/12

9. GRANTEE REPORTS (up to 10 minutes)

- Part A
- Part B
- ADAP

10. OTHER REPORTS - Part C, Part D, HOPWA (up to 10 minutes)

11. OTHER BUSINESS

- ❖ Retreats Follow Up (continued)

12. NEW BUSINESS

- a. Healthcare Reform Update

13. ANNOUNCEMENTS

- **HRSA's Request for Comments:** Ryan White Program 2013 Reauthorization – Comment period closing July 31, 2012.

14. PUBLIC COMMENT (Up to 10 minutes)

15. REQUEST FOR INFORMATION (Form)

16. AGENDA ITEMS FOR NEXT MEETING: Thursday, August 23, 2012 at 9:00 a.m. **VENUE:** BRHPC

17. ADJOURNMENT



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BROWARD COUNTY HIV HEALTH SERVICES PLANNING COUNCIL 2011-2012 CALENDAR

Broward Regional Health Planning Council * 200 Oakwood Lane, Suite 100,* Hollywood, Florida * 33020 *

Web: www.BRHPC.org/HIVPC Contact: HIVPC Support Staff Tel (954) 561-9681 * Fax (954) 561-9685

All meetings are open to the public. Please join us!

Meeting dates and times are subject to change.

*Updated:
7/12/12 at 9:57 AM*

Please contact HIV Support Staff at 954-561-9681 to confirm meeting dates or visit http://www.brhpc.org/RW_calendar.aspx for updates

August 2012

Monday	Tuesday	Wednesday	Thursday	Friday
		1 Oral Health QI, 3:00P.M. <i>Ryan White Part A Program Office Conference Room A335 115 S. Andrews Ave, Ft. Lauderdale 33301</i>	2	3 SFAN, 10:00A.M. <i>Holy Cross Hospital 4725 North Federal Highway Fort Lauderdale, FL 33308</i>
6	7 Medical Case Management QI 9:30 A.M. <i>Ryan White Part A Program Office Conference Room A335 115 S. Andrews Ave, Ft. Lauderdale 33301</i> Joint Client/Community Relations Committee, 1:00P.M. <i>BRHPC 200 Oakwood Lane, Ste 100 Hollywood, 33020</i>	8	9	10 Mental Health/Substance Abuse QI, 2:30P.M. <i>Ryan White Part A Program Office Conference Room A335 115 S. Andrews Ave, Ft. Lauderdale 33301</i>
13 Joint Planning Committee, 1:00 P.M. <i>BRHPC 200 Oakwood Lane, Ste 100 Hollywood, 33020</i>	14	15 Joint Priorities Committee, 12:30 P.M. <i>BRHPC 200 Oakwood Lane, Ste 100 Hollywood, 33020</i>	16 Part A Executive Committee, 1:00 P.M. <i>BRHPC 200 Oakwood Lane, Ste 100 Hollywood, 33020</i>	17
20 Quality Management Committee, 12:30 P.M. <i>Ryan White Part A Program Office Conference Room A335 115 S. Andrews Ave, Ft. Lauderdale 33301</i>	21	22	23 HIV Planning Council 9:00 A.M. <i>BRHPC 200 Oakwood Lane, Ste 100 Hollywood, 33020</i>	24
27	28	29 Medical QI, 2:00 P.M. <i>Ryan White Part A Program Office Conference Room A335 115 S. Andrews Ave, Ft. Lauderdale 33301</i>	30	31

Todos Estan Bienvenidos!	All Are Welcome!	Bon Vini!
A menos que se anote de forma diferente en el calendario, todas las reuniones se realizarán en: Oakwood Plaza 200 Oakwood Lane, Suite 100 Hollywood, FL 33020 (Broward Transit # 6 & 12 Bus Route: Sheridan St.) Por favor tome nota del tipo de letra imprenta utilizado para las reuniones: HIV Planning Council Soporte al Programa ("Imprenta Resaltada) Para confirmar información acerca de la reunión de Consejo de Planeación VIH, o confirmar la reserva de servicios especiales tales como: Traducción Inglés a Español o a Criollo (Haitiano), servicios para discapacitados en visión o audición, por favor llame con 48 horas de antelación para que puedan hacerse los arreglos necesarios. Llame al Broward Regional Health Planning Council al: (954) 561- 9681 [HIVPC Support Staff, para Información.]	Unless otherwise noted on the calendar, all meetings are held at: Oakwood Plaza 200 Oakwood Lane, Suite 100 Hollywood, FL 33020 (Broward Transit # 6 & 12 Bus Route: Sheridan St.) Note the print type for meetings: HIV Planning Council Program Support ("BOLD" type print) To confirm HIV Planning Council meeting information, or reserve special needs services such as: Translation from English to Spanish or Creole; or, are hearing or visually impaired, please call 48 hours in advance so that arrangements can be made for you. Call the Broward Regional Health Planning Council at: (954) 561- 9681 [HIVPC Support Staff for HIV Planning Council information and for Program Support information.]	Sòf si yo ta ekri yon lòt bagay nan almanak-la, tout rankont-yo ap fèt: Oakwood Plaza 200 Oakwood Lane, Suite 100 Hollywood, FL 33020 (Broward Transit # 6 & 12 Bus Route: Sheridan St.) Gade byen tip enpresyon rankont-yo: Konsèy Planifikasyon HIV Sipò Pwogram (tip enpresyon-an"FONSE") Pou konfime enfòmasyon ou resevwa sou rankont Konsèy Planifikasyon HIV-a, oswa pou rezève sèvis pou bezwen Espesyal tankou: Tradiksyon angle an panyòl oswa kreyòl; oswa, si ou gen pwoblèm wè oswa tandè, rele 48 tè alavans pou yo ka fè aranjman pou ou. Rele Konsèy Rejyonal Planifikasyon Sante Broward-la nan: (954) 561- 9681 [HIVPC Support Staff pou Sipò Konsèy ak pou enfòmasyon sou Pwogram Sipò-a.]